



ENGLISH LANGUAGE PROGRAMME GUIDE 2019



LEADERS IN ENGLISH LANGUAGE TRAINING FOR OVER 40 YEARS

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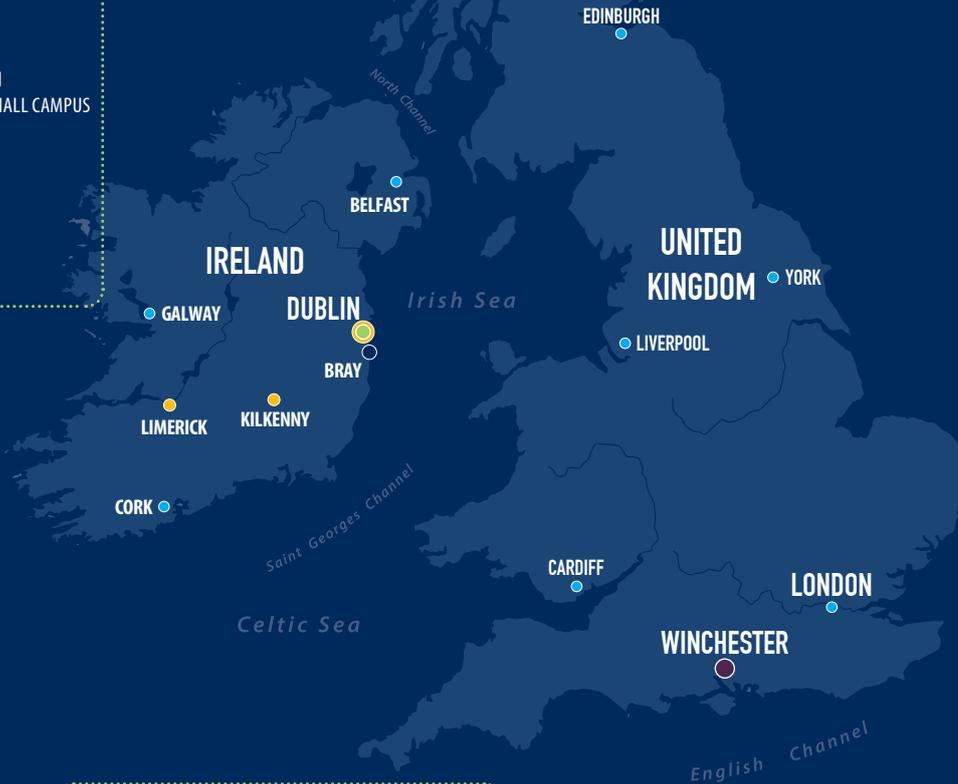
ATLANTIC

OCEAN

IRELAND

- ATC BRAY
- ATC DUBLIN
- ATC SUMMER CENTRES

NATIONAL COLLEGE OF IRELAND, NCI
 TRINITY COLLEGE DUBLIN, TRINITY HALL CAMPUS
 UNIVERSITY COLLEGE DUBLIN, UCD
 BLACKROCK COLLEGE
 RATHDOWN SCHOOL
 MAYNOOTH UNIVERSITY
 KILKENNY COLLEGE
 UNIVERSITY OF LIMERICK



ENGLAND

- ATC WINCHESTER

OUR CENTRES

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WELCOME TO ATC LANGUAGE SCHOOLS

ATC was founded in 1973 and since then we have been providing quality English language programmes for students of all ages from across the world.

We offer a wide range of courses for students of different ages and levels of English, all of which are approved in Ireland by Quality and Qualifications Ireland for English Language Teaching (ELT) and in the UK by the British Council and English UK.

Our courses, which are conducted by fully qualified teachers, have an international reputation for academic excellence. Students attending our courses can choose to live with a family or in residential accommodation.

ATC is owned and managed by three people who are passionate about delivering high quality English language programmes and use their collective experience of over 70 years to ensure that the individual needs of each student are met.

Every aspect of a student's experience with ATC is important to us and our team is committed to providing an excellent standard of service in a friendly and professional environment.

Ugo Greevy, Ed Greevy and Colm O'Byrne
Directors



Ugo



Ed



Colm

We aim to help our students improve their English language skills in a friendly and stimulating atmosphere by providing an extensive educational and cultural programme, and by ensuring that their needs are clearly understood and met at all times.

“I’m leaving behind a lot of new friends that I’ve made and also my lovely teachers, who were very kind and helpful to me. It has been an amazing experience!”

Sarah, Switzerland





ATC YEAR ROUND SCHOOLS – 3 EXCITING DESTINATIONS



Bray

BRAY

Bray is a beautiful seaside town located 18km south of Dublin City Centre with excellent transport links, approximately 35 minutes by train. With its beautiful sand and shingle beach and a charming promenade there are a wide range of festivals and activities throughout the year, making it an attractive and peaceful environment to study and live in.



Ha'penny Bridge, Dublin

DUBLIN

Dublin is one of Europe's most popular tourist destinations and is world famous for its hospitality, culture, arts, music and vibrant nightlife. Dublin is a relatively small and accessible city and has one of the youngest populations in Europe, making it ideal for students wishing to improve their English and learn the culture of another country.



Winchester High Street

WINCHESTER

Winchester, the perfect English city, is a vibrant heritage destination just an hour south west of London. A city steeped in history, Winchester is England's ancient capital and former seat of King Alfred the Great. Today Winchester combines the best of city life with the freshness of the surrounding countryside and boasts a magnificent cathedral, award-winning pubs and restaurants and a tempting array of independent shops. This culturally rich medieval city is surrounded by idyllic Hampshire villages and the fabulous rolling countryside of the South Downs National Park.



YOUR ATC TEAM

scan here to
meet the team



ATC Dublin Reception

TEACHING STAFF

All of our teachers have a university degree and a professional qualification in English Language Teaching. Our trainers are dedicated professionals and have many years experience in teaching English to students from all over the world.

Many have lived and worked as teachers abroad and have first-hand knowledge of other cultures, customs and traditions. Our teaching staff is guided by our Directors of Studies who work closely with the teaching team in each school monitoring the progress of our students.

ADMINISTRATIVE TEAM

All the ATC administrative team are well trained and motivated individuals. They are here to assist our students during their stay and ensure that their programme meets with their expectations.

Our administrative team also includes Accommodation Officers who will take care of the individual needs of each student, and Student Welfare Officers, working with administrative support staff that organise the student social programme and help them with their day-to-day needs; from banking and student visa information, to information on places to visit during their time off.

“I would like to sincerely thank you and your team for all organisation and your support, you always were ready. I really appreciate it and proud to have such good partners as you!”

Victor, STB Tours, Russia



ATC QUALITY ASSURANCE

ACCREDITATIONS

Our schools are members of, and accredited by, the leading associations in the international education sector. By working to such high standards we guarantee that each student will receive the individual attention needed to ensure that every part of their programme meets their specific needs.

ATC IRELAND ACCREDITATIONS

ACELS - ATC is recognised by ACELS, a service of Quality and Qualifications Ireland, for English Language Teaching (ELT).

ALTO (Association of Language Travel Organisations) - ATC is a member of ALTO; a platform which provides connections through networking, professional development, idea and information exchange.

Bildungsurlaub – ATC is recognised as a Bildungsurlaub centre by 6 German state authorities.

EAQUALS - ATC Language Schools was inspected in August 2015 receiving 3 points of excellence. The mission of EAQUALS is to foster excellence in language education across the world by providing guidance and support to teaching institutions and individuals.

MEI (Marketing English in Ireland) - ATC is a founder member of Marketing English in Ireland.

Quality English - ATC is a member of Quality English: an association of privately owned English language schools that are committed to providing high quality English courses to international students.

ATC WINCHESTER ACCREDITATIONS

British Council - ATC Winchester is accredited by the British Council for the teaching of English as a foreign language. To obtain accreditation, the school must comply with strict regulations relating to school premises and facilities, teacher qualifications, teaching quality, administration and welfare.

English UK - ATC Winchester is a member of English UK - the Association of Recognised English Language Services - and follows the English UK Code of Practice.

Quality English - ATC Winchester is a member of Quality English: an association of privately owned English language schools that are committed to providing high quality English courses to international students.

Cambridge Exam Centre - ATC Winchester is an authorised examination centre for the Cambridge exams: B2 First, C1 Advanced and C2 Proficiency.





Dunluice House, ATC Bray

OUR SCHOOL IN BRAY

ATC BRAY

ATC Bray is located on the seafront in four adjacent Victorian buildings, including the beautifully restored Dunluice House, and is only 35 minutes by train from Dublin City Centre. All four buildings combine Victorian elegance with modern comforts.

The classrooms are bright, spacious and warm, and many have magnificent views across the Irish Sea. There is a student study centre available for students who wish to study independently using the materials available in our library. The students can use this room to do their homework or practise/ improve their skills in English. The student library contains a wide selection of both educational and recreational reading materials. Teachers are always available to assist students with their studies.

During peak times additional classroom space may be used outside of the main school building.

The school offers a dedicated computer area for student use where students can prepare and update their CV. The computers can also be used to log in to our guided e-learning platform where students can monitor their progress and continue their studies.

Our Bray school also provides a recently modernised and extended cafeteria in addition to a private garden and patio area, with ample seating for our students.

SCHOOL

- ✓ Beautiful seaside location
- ✓ 23 spacious classrooms
- ✓ Library & study centre
- ✓ Multimedia rooms & student computers
- ✓ Student canteen
- ✓ Private garden and patio
- ✓ Free Wi-Fi
- ✓ Free afternoon classes
- ✓ Minimum age 17
- ✓ Wheelchair accessible

COURSES

- ✓ General English
- ✓ Intensive English
- ✓ Exam Courses
- ✓ Individual Tuition
- ✓ Business English

ATC Online

All adult students will receive their personal login for ATC Online 1 month before arrival and retain access for 3 months after departure. (See page 19)

“The students and teachers are very friendly, I like the school as well because it is in front of the sea.” Charlotte, Belgium



"The school offers many facilities to improve your English such as the free classes and wonderful tours around Ireland. The teachers are really good and you can learn a lot with them." Graciela, Venezuela.



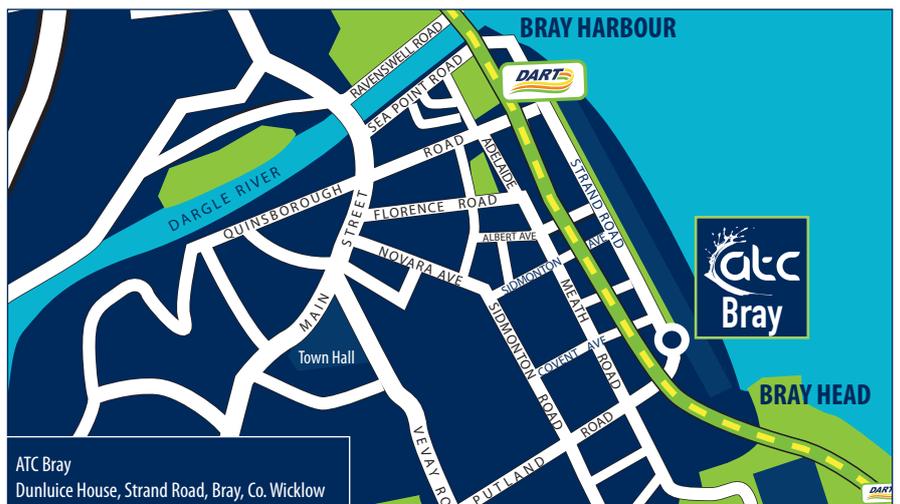
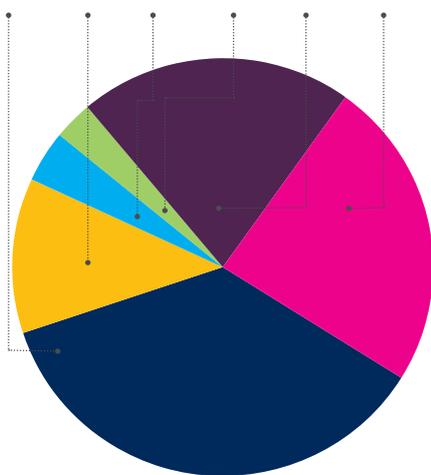
scan here to find out more

DISTANCE FROM ATC BRAY

- ✓ To the beach – 30 metres
- ✓ To Bray DART station – 850 metres
- ✓ To Dublin City Centre – 18km
- ✓ To Dublin Airport – 31km

NATIONALITY MIX BY STUDENT WEEKS

WESTERN EUROPE	EASTERN EUROPE	MIDDLE EAST	RUSSIA	ASIA	SOUTH AMERICA
36%	12%	4%	3%	21%	24%





Altona Student Apartment

ATC BRAY – ACCOMMODATION



Altona & Neptune Apartments



Marine Terrace Student Residence



Marine Terrace Kitchen



HOST FAMILY ACCOMMODATION

Living with a host family is the ideal way to practise English outside the classroom. Our Irish host families have been selected carefully and are visited regularly by our Accommodation Officer.

SELF-CATERING ACCOMMODATION (YEAR ROUND)

ATC student apartments are located beside the school and offer students accommodation in single or twin rooms. The apartments have 2/3 bedrooms with a shared bathroom, kitchen and living room.

ATC STUDENT RESIDENCE (YEAR ROUND)

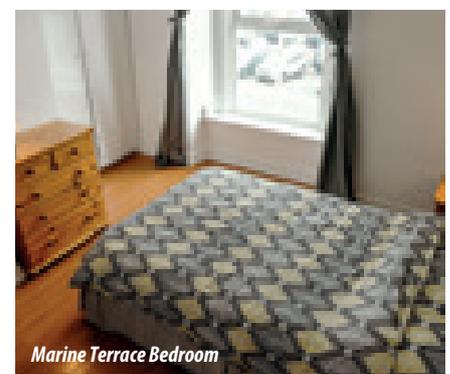
Marine Terrace, ATC's year round residence, has been recently refurbished and is located only 700 metres from the school on the seafront, offering accommodation in single and twin ensuite rooms with shared kitchens and living areas.

SELF-CATERING ACCOMMODATION (SUMMER)

During the peak season ATC reserves additional accommodation for our students in apartments and houses a short distance from Dunluice House in Bray. These houses generally accommodate 5 or 6 students in single and twin rooms.

ACCOMMODATION

- ✓ Dedicated Accommodation Officer
- ✓ Host family or residential accommodation
- ✓ School owned apartments
- ✓ Most accommodation within 40 minutes walking distance
- ✓ Single or twin rooms





OUR SCHOOL IN DUBLIN

ATC DUBLIN

ATC Dublin is located in the heart of Dublin City Centre, on South William Street, within walking distance of the city's most popular attractions and fashionable cafés, restaurants and pubs. The school itself is located in a modern building that has been completely refurbished and upgraded to provide students with the most comfortable city centre experience.

ATC Dublin has 16 bright, modern and spacious classrooms. Each classroom is equipped with modern audio and audio-visual technologies, including interactive whiteboards that enable our teachers to use the latest technology to enhance students' learning experience. We use the internet regularly in our classes giving students practical examples of how to use their language in the 21st Century.

The 4th floor of the school is dedicated as a student relaxation and recreation space. The light filled student common area is a perfect place for our students to meet during breaks and after class and arrange their social activities.

Computers are provided on the 4th floor where students can prepare and update their CV. The computers can also be used to log in to our guided e-learning platform where students can monitor their progress and continue their studies.

NEW FOR 2019

Since opening our school in Dublin City Centre 6 years ago we have experienced a growing demand for our adult and junior courses, and so we are delighted to announce a new ATC building in Dublin for junior groups. The school is perfectly located, on Leeson Street, in the heart of Georgian Dublin, and only a 3-minute walk from St. Stephen's Green.

See page 29 for further details.

SCHOOL INFORMATION

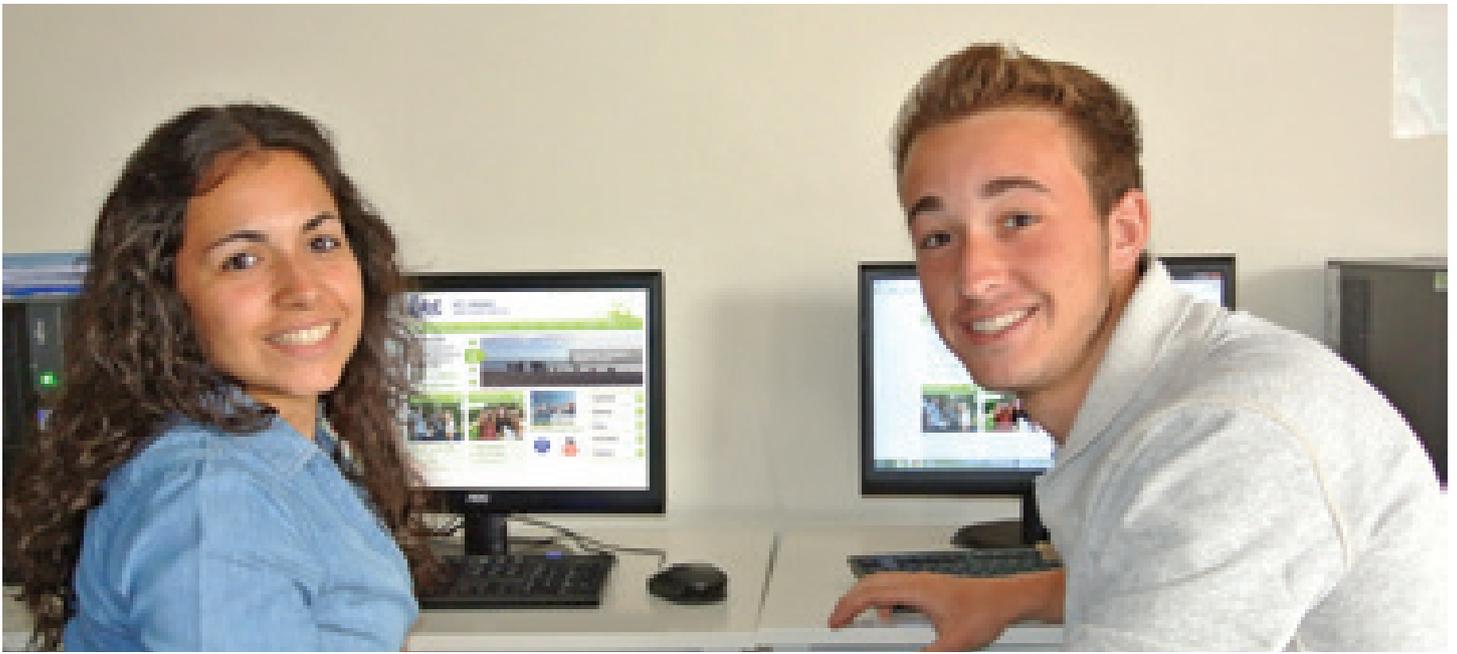
- ✓ City centre location
- ✓ Modern refurbished building
- ✓ 170 metres from Grafton Street
- ✓ Stunning 4th floor student lounge
- ✓ Student computers
- ✓ Free Wi-Fi
- ✓ Free afternoon classes
- ✓ Interactive whiteboards
- ✓ Minimum age 17

COURSES

- ✓ General English
- ✓ Intensive English
- ✓ Exam Courses
- ✓ Individual Tuition
- ✓ Business English
- ✓ Teaching Training Programme

ATC Online

All adult students will receive their personal login for ATC Online 1 month before arrival and retain access for 3 months after departure. (See page 19)



"It's a perfect location, in the centre with lots of places to visit nearby. The teachers are well qualified and help you with your problems." Matteo, Italy

scan here to find out more

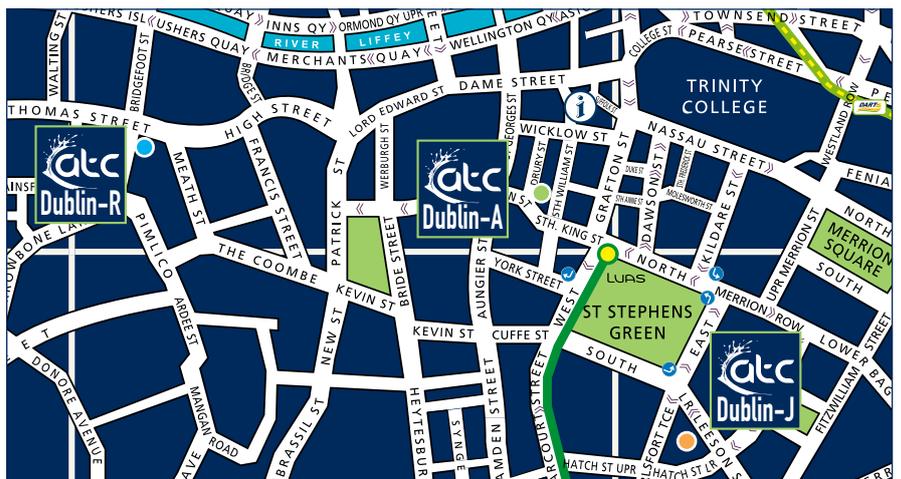
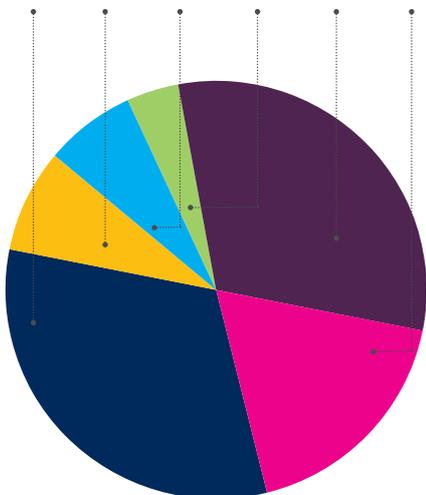


DISTANCE FROM ATC DUBLIN

- ✓ To Dublin Airport – 14km
- ✓ To ATC Bray – 18km
- ✓ To Belfast – 166km
- ✓ To Cliffs of Moher – 267km

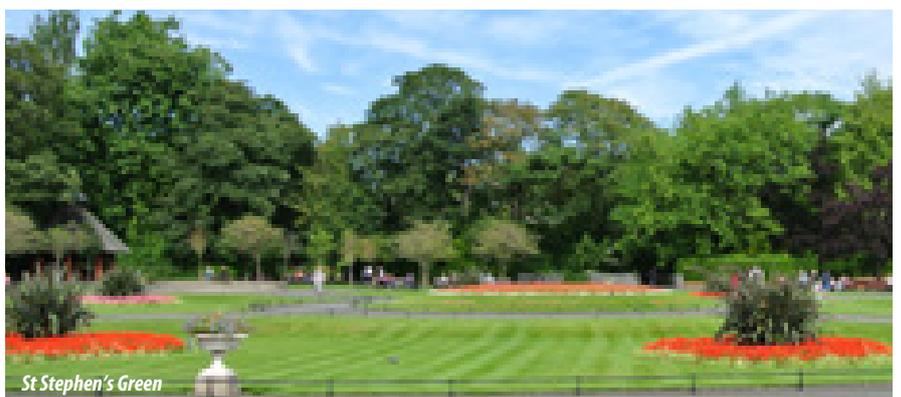
NATIONALITY MIX BY STUDENT WEEKS

WESTERN EUROPE	EASTERN EUROPE	MIDDLE EAST	RUSSIA	ASIA	SOUTH AMERICA
32%	8%	7%	4%	31%	18%



Key –

- Dublin – A – Adult School, 34-35 South William Street
- Dublin – J – Junior School, 19-20 Leeson Street
- Dublin – R – Dublin Student Residence, Thomas Street





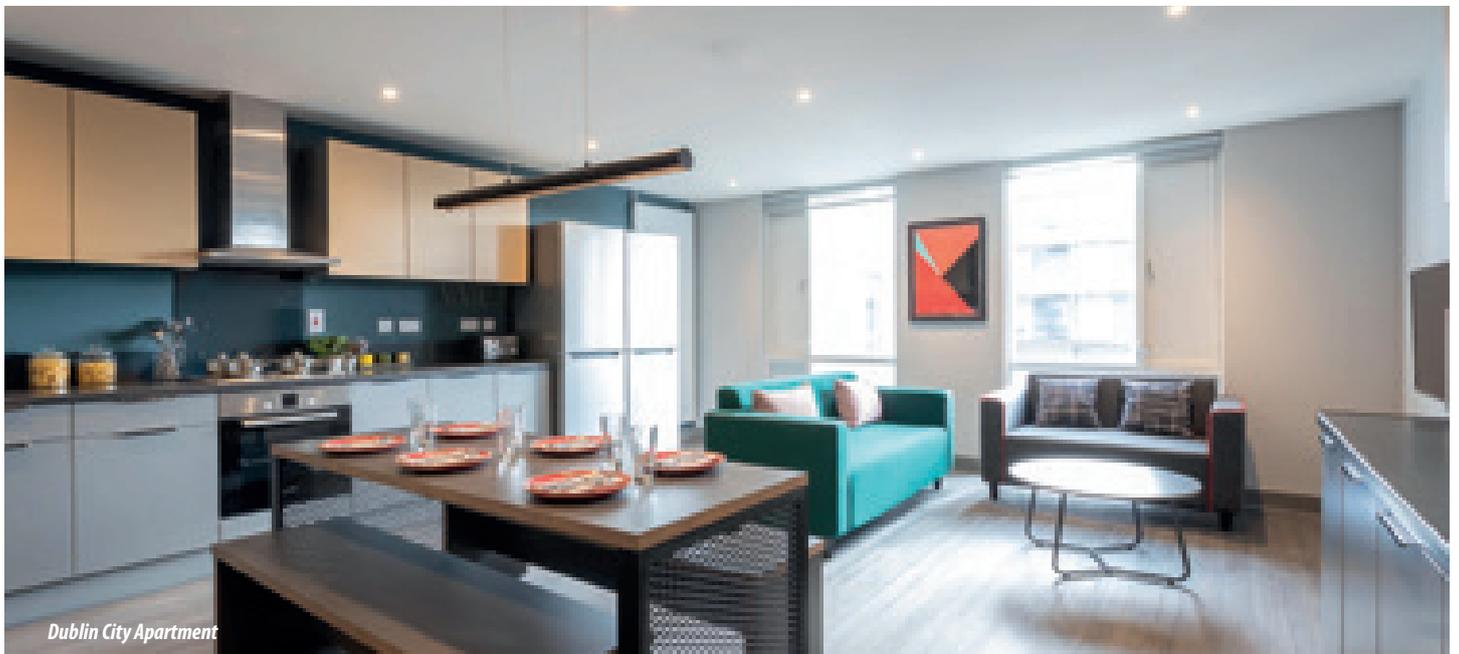
ATC DUBLIN – ACCOMMODATION

UCD Residence



UCD Residence





"I lived with an Irish family and other students from Italy and Brazil. It was fabulous. The best time was eating delicious dinner and telling our daily life to our Irish mam. They also gave me a chance to improve my English and we learned from each other. We were like a true family in the end." Hinako, Japan

HOST FAMILY ACCOMMODATION

Students attending our Dublin City Centre school can stay with Irish host families, located in nice, leafy suburbs, close to good public transport. Students travel to and from school by bus, DART (train), or LUAS (tram). Host families for adult students offer single or twin rooms with half-board during the week and full-board at weekends.

SELF-CATERING ACCOMMODATION (YEAR ROUND)

ATC provides modern student apartments located within walking distance of the school and easy reach of the city centre. The accommodation is offered on a self catering basis in single ensuite rooms with a shared kitchen and living area.

RESIDENTIAL UNIVERSITY ACCOMMODATION (SUMMER)

During the peak season ATC reserves additional accommodation on university campuses including University College Dublin, (UCD), and National College of Ireland, (NCI). All accommodation is offered in single ensuite rooms in modern apartments with a shared kitchen and living area.

UCD is located only 4km from Dublin City Centre, and with a bus terminus on campus our school on South William Street can be reached in only 15 minutes.

NCI is located in the financial district of Dublin City Centre, close to the river Liffey and within metres of a Luas (tram) stop, our school on South William Street is only 20 minutes walking distance from NCI.

ACCOMMODATION

- ✓ Dedicated Accommodation Officer
- ✓ Host family or residential accommodation
- ✓ Carefully selected host families with single or twin rooms
- ✓ School managed apartments with single rooms





STUDYING WITH ATC IN IRELAND



COURSE CURRICULUM

Our curriculum is based around the CEFR (Common European Framework of Reference for Languages), and focuses very much on student-centred learning and the attainment of specific communicative goals. Our teachers use methodologies such as CLT (Communicative Language Teaching), TBL (Task Based Learning), and CLL (Co-operative Language Learning).

LEVEL TESTING

Before arriving in ATC, students can log in to ATC Online to take the placement test. On their first day of school, they will meet with a teacher and have a short conversation. The teacher will assess their listening and speaking skills, and ask them about their specific learning needs. They will then be placed in a class appropriate to their ability and needs.

CLASS STRUCTURE

Each lesson is 60 minutes. Classes are available at all levels year round. ATC classes hold a maximum of 15 students, but you can expect an average of 10 to 12 students in class at most times of the year.

PROGRESS OF LEARNING

Assessment of progress is done in class every week. Particular focus is put on students' progress in their speaking and writing output. Each week students are given structured feedback from their teachers on their speaking and writing skills. ATC aims to see students improving at a rate of one level per 8-12 weeks.

CERTIFICATION

All students receive a certificate of attendance on completion of the course, which includes a short didactic report. All reports include the number of hours studied, which may be used for credits on return to educational establishments at home.



"I really like the variety in the classes, we are involved in different things like teamwork, grammar exercises, games, progression tests every Friday, so that's what makes it interesting." Juliet, Germany

TIMETABLE					
TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
09:00 - 11:00	GENERAL ENGLISH - MORNING COURSE (GE20)				
	CAMBRIDGE EXAM COURSE (B2 FIRST / C1 ADVANCED)				
11:00 - 11:30	COFFEE BREAK				
11:30 - 13:30	GENERAL ENGLISH - MORNING COURSE (GE20)				
	CAMBRIDGE EXAM COURSE (B2 FIRST / C1 ADVANCED)				
LUNCH BREAK					
13:45 - 17:00	GENERAL ENGLISH – AFTERNOON COURSE – ATC DUBLIN ONLY (GE15)				
14:00 - 17:00	ONE TO ONE TUITION AVAILABLE				
14:15 - 17:15		INTENSIVE LESSONS (IE26)		INTENSIVE LESSONS (IE26)	
		IELTS CLASSES (IELTS)		IELTS CLASSES (IELTS)	
14:30 - 15:30	FREE CLASSES		FREE CLASSES		FREE CLASSES

Please note that during summer months some classes may begin at 08.30. Both of our schools in Bray and Dublin offer free classes for our students 3 afternoons per week. These classes are an ideal way to practise and reinforce what they have learned in a relaxed and informal setting.

FREE AFTERNOON CLASSES

Monday Speaking & Listening	Students can develop their speaking and listening skills in these fun and interactive lessons. Here, students get the opportunity to improve their understanding of standard speech on familiar topics in work, school, leisure and many more areas. Teachers will use YouTube clips, radio broadcasts and a variety of other media to focus on a broad range of topics used in everyday life.
Wednesday Business English	Students will cover a range of subjects, from writing business e-mails and reports to planning and giving presentations. Tasks and homework are set each week to ensure progression throughout the course. Students are exposed to new and complex vocabulary that is commonly used in various work situations, and they are taught how to gauge the tone and register of their written communication.
Friday Pronunciation	Students can focus on understanding and pronouncing different sounds. In this interactive class students can develop their pronunciation skills. Topics include: Vowels & Consonants, Syllables, Word and Sentence Structure, Intonation, Sentence Stress, Past Tense and the Phonetic Alphabet.



ADULT COURSES ATC BRAY AND ATC DUBLIN

Students can choose from a comprehensive range of English language courses including General English, Business English, Teacher Training Programmes and Examination Courses including Cambridge, IELTS and TOEIC. Our General and Intensive English classes are available year round with courses commencing each Monday.



GENERAL ENGLISH – GE20 AND GE15

The General English syllabus is 20 hours (20 x 60 minutes) per week and is designed to improve the students' understanding of the four skills of listening, speaking, reading and writing. All levels from elementary to advanced are catered for throughout the year.

An option of 15 hours (15 x 60 minutes) per week is available with afternoon lessons in our Dublin school.



INTENSIVE ENGLISH – IE26

The Intensive English course syllabus is based on the need for accuracy in spoken English. The Intensive English course is 26 hours per week, and includes the General English programme (20 hours) and a further 6 hours per week taken over two afternoons with a focus on discourse structure and oral fluency. Students may request areas of improvement in negotiation with the teacher and other students. All levels from elementary to advanced are catered for throughout the year.



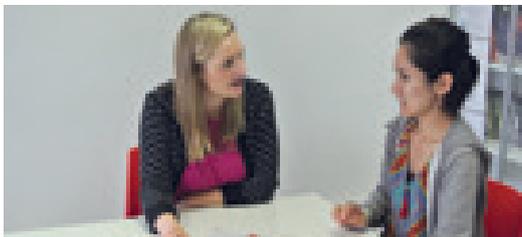
EXAM COURSES – CAMBRIDGE B2 FIRST, C1 ADVANCED AND IELTS

Students can study and prepare for a range of internationally recognised English language exams including Cambridge B2 First, Cambridge C1 Advanced, IELTS, TOEIC, TIE, Trinity ESOL and others. ATC Bray and ATC Dublin are authorised ETS examination centres, providing on-site TOEIC examinations. Minimum English levels and specific course dates apply.



“Since I arrived I have met a lot of people from all over the world. I have learned things that I could not imagine about their countries. Of my teachers; they are excellent, all the classes are interactive and funny.” Roberto, Mexico.

scan here to
find out more



INDIVIDUAL TUITION – ONE TO ONE

Individual tuition is a ‘tailor-made’ programme designed specifically to meet the needs of the particular student. This is ideal for a student wishing to concentrate on a particular aspect of work. The amount of individual hours in addition to the general course depends on the individual student’s needs. One to one tuition topics could include Business English vocabulary, exam techniques, interview skills and much more.



TEACHER TRAINING – TT

We offer courses for primary school teachers, secondary school teachers and teachers of adults. The programme includes English language skills development, new methods in language training and practical techniques in teaching over 2 weeks including cultural excursions. Upon request we can tailor a training course to suit a group’s specific needs from a choice of modules including Task Based Learning (TBL), Pronunciation and Content and Language Integrated Learning (CLIL). Funding can be applied for in connection with the Erasmus+ programme.



ATC ONLINE – E-LEARNING PLATFORM

ATC Online is a personalised integrated learning platform allowing students to complete assessments, homework, language and skills development online, throughout their time with ATC. It is a great resource for self-study, offering IELTS and Cambridge exam exercises. Students can use ATC Online to book tours, request letters and sign up to extra lessons. There is also a free grammar app students can download to use in their own time.



OUR SCHOOL IN WINCHESTER

ATC LANGUAGE SCHOOLS - WINCHESTER

ATC Winchester was founded in 1989 and is a small and friendly school where students learn in a relaxed environment. ATC Language Schools aims to ensure that the strong ethos and philosophy of the school continues.

ATC Winchester is a school which cares about its students. We limit the number of students in the school to 40 in order to guarantee a friendly working atmosphere in which students are able to progress as quickly as possible.

The school is situated about a 10 minute walk from the main shopping area of Winchester, in a mainly residential area. It is also a conservation area as many of the houses are considered to be historically important. The school building is more than 100 years old and before it became a school it was a family home. It still has a strong family feel – the kitchen, as in most homes, is the focal point of school life! Just like at home, you can help yourself to tea and coffee – and it's free!

During peak times additional classroom space may be used outside of the main school building.

CAMBRIDGE EXAMINATION CENTRE

ATC Winchester is an examination centre for Cambridge B2 First, C1 Advanced and C2 Proficiency exams. Students can prepare for and take these internationally recognised exams with us in the same location.

SCHOOL INFORMATION

- ✓ Committed, hard-working teachers
- ✓ Small school: maximum 40 students, 50 in the summer
- ✓ Very small classes: maximum 8 students through the year, 10 students in summer
- ✓ Friendly, supportive atmosphere
- ✓ Lots of personal attention for every student
- ✓ Minimum age 18
- ✓ Speak English ONLY rule
- ✓ Accredited by the British Council
- ✓ Cambridge Examination Centre

COURSES

- ✓ Intensive General English
- ✓ Examination preparation for Cambridge and IELTS
- ✓ One-to-One English For Business
- ✓ One-to-One General English
- ✓ Combination Courses:
General English classes + One-to-One



Winchester is less than 1 hour by train to London.

“Winchester is well placed, 1 hour from London, 20 minutes from the sea. It is cosmopolitan and the people are open-minded and ready to speak English with students.” Gaspard, France

scan here to find out more

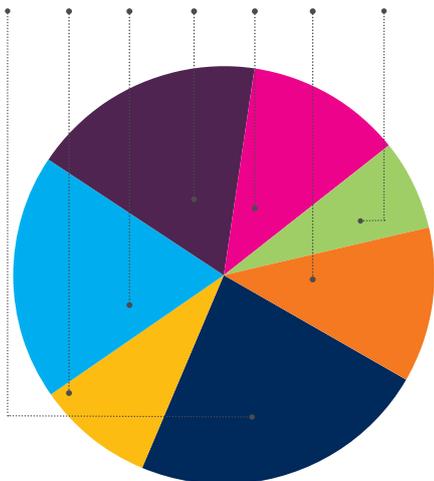


DISTANCE FROM ATC WINCHESTER

- ✓ To London Heathrow Airport – 70 minute transfer
- ✓ To London Waterloo – 55 minutes by train
- ✓ To Oxford – 70 minutes by bus/train
- ✓ To University of Winchester – 20 minutes on foot

NATIONALITY MIX BY STUDENT WEEKS

ITALY	SPAIN	WESTERN EUROPE	ASIA	RUSSIA & EASTERN EUROPE	MIDDLE EAST	SOUTH AMERICA
23%	9%	19%	18%	12%	7%	12%





STUDYING WITH ATC IN ENGLAND



THE TEACHING

All our teachers are educated to at least degree level and are experienced in, and have an accredited qualification in, English Language Teaching, ELT. Our academic team all believe that the key to successful language learning is the atmosphere and co-operation and encouragement we create not only in the classrooms but in the whole school. Our teaching staff are guided by our Principal who works closely with the teaching team, monitoring the progress of our students.

OUR STUDENTS

All our students are adults and we maintain an average age of approximately 30-35 years in our student population. Since our school opened in 1989 we have welcomed students from more than 60 countries to study in Winchester. All our students have benefited from the small class sizes, with an average of 6 students per class ensuring a high level of personal attention.

“I’ve made lots of friends from Germany, Spain, Italy, Hungary, Czech Republic and Brazil. It’s been a fabulous experience to spend time together and know their country which is totally different from my country.” Soyeong, Korea



ACCOMMODATION IN WINCHESTER

HOMESTAY ACCOMMODATION

An important part of your course is the opportunity to get to know English people and the English way of life and so we recommend that you stay with one of our local homestay providers, all of whom live in Winchester, either within walking distance, (5-25 minutes), or a bus ride from the school.

CAREFULLY CHOSEN FOR YOU

Our team take great care to ensure your accommodation is of a high standard, where you will be happy and comfortable. We meet all of the providers and inspect the accommodation before selection. Your homestay provider offers dinner, bed and breakfast Monday to Friday with full board at the weekends.

SELF CATERING & SUMMER ACCOMMODATION

While we recommend staying with a homestay provider as part of your English language experience, it is possible for us to arrange self-catering residential accommodation at The University of Winchester during the summer or hotel accommodation year round, subject to availability.

ACCOMMODATION

- ✓ Homestay accommodation
- ✓ Summer self-catering residential accommodation
- ✓ Single or double rooms
- ✓ Hotel options available





ADULT COURSES ATC WINCHESTER

scan here to
find out more



INTENSIVE GENERAL ENGLISH

A course of 30 hours per week, including 7 ½ hours optional self study, which is designed for motivated adult students who want to work hard in small classes and to progress quickly and with confidence. This course has a maximum of 8 students per class from September to June and up to 10 students during July and August.

ENGLISH FOR BUSINESS – COMBINATION OR ONE TO ONE

This allows students to benefit from studying General English in a small class during the morning and then to concentrate on their own specific requirements with One-to-One lessons in the afternoon.

IELTS EXAM PREPARATION

These 4 week courses aim to develop students' listening, reading, writing and speaking abilities and to give students practice in the skills they need to take the IELTS exam.

The Intensive General English classes take place in the morning and exam skills development and practice takes place in the afternoons.

CAMBRIDGE EXAMINATION PREPARATION

These courses combine General English with practice in the specific exercises and techniques needed for the B2 First and C1 Advanced exams; C2 Proficiency preparation can be provided on request. The Cambridge exams test your ability in reading, writing, speaking and listening and are internationally recognised.

ATC Winchester is an authorised Cambridge examination centre, this means that students can prepare for and take the exams in the same relaxing environment.



“Winchester has a good balance of nationalities and we must speak only in English when we are at school. For that reason my English has improved very quickly.” Ali, Qatar

Students can choose optional lessons at times through the week to focus on different areas such as pronunciation or British life and culture.

INTENSIVE GENERAL ENGLISH CLASSES TIMETABLE					
TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
09:30 - 10:45	News Vocabulary	Grammar	Student Newspaper Article	Grammar Extension Practice	Weekly Progress Test and Check
10:45 - 11:00	COFFEE BREAK				
11:00 - 12:15	News, Listening & Language Focus	Reading Skills	Grammar Extension	Vocabulary Extension	Options: British Life & Culture
12:15 - 13:30	LUNCH BREAK				
13:30 - 14:30	Skills Options e.g. Pronunciation	Writing Skills	Private Study and One-to-One Tutorials	Listening / Video	Student Talks & Feedback
14:30 - 14:45	TEA BREAK				
14:45 - 15:45	Skills Options e.g. Pronunciation	Communication Activity	Private Study and One-to-One Tutorials	Speaking Skills	Student Talks & Feedback

ATC Winchester is open between 15:45 and 17:00 for self study and one to one tuition.

SOCIAL & CULTURAL PROGRAMME

A Social and Cultural Programme is offered for students, this is designed on a weekly basis and is a great way for students to socialise and learn about British life and culture. The half day and evening options may include activities such as a cricket afternoon, international lunch and conversation night at the pub. A full day excursion is planned at least once per month to explore the surrounding cities including London, Oxford and Bath.



Cliff walk to Greystones

ATC SOCIAL PROGRAMME

scan here to
find out more



Powerscourt Gardens



Socialising in Bray



St Stephen's Green Dublin



Summit walk, Howth



Exploring Dublin city

"They offer a social program that includes tours and travel trips by region, which helps in the integration between students and the whole thing of 'absorbing culture' that is important in a language course!" Gabriela, Brazil

A comprehensive social and cultural programme is provided in each of our 3 adult schools. Each programme is tailored to the destination you choose and we encourage all students to participate fully in the wide range of free and fee paying activities. At ATC we believe that the programme of cultural visits and activities forms an important part of a student's stay with us. It affords the students an opportunity to explore the destination country, meet the locals, and discover a new culture while also practising their English with their new international friends.



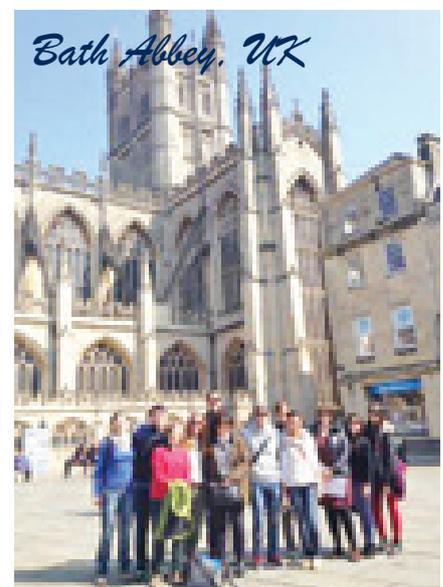
For our latest activities and updated social programme, like our Facebook page 'ATC Language Schools'.

SOME OF THE ACTIVITIES AND TRIPS THAT WE ORGANISE ARE:

- ✓ An orientation tour on your first day
- ✓ Mid-week trips and activities
 - St Patrick's Cathedral
 - Guinness Storehouse
 - National Gallery
 - Greyhound Racing
- ✓ Full-day excursions
 - Wicklow & Glendalough
 - Cliffs of Moher
- ✓ And many more...



Guinness Storehouse, Dublin



Bath Abbey, UK



ATC JUNIOR YEAR ROUND COURSES

SEPTEMBER TO JUNE



ATC YEAR ROUND JUNIOR PROGRAMMES

At ATC we provide short-stay programmes for groups year round as well as an extensive range of summer courses. During the academic year, groups generally stay for 1 or 2 weeks but we can also provide programmes up to 4 weeks for closed groups during this period.

The junior curriculum is based on the CEFR (Common European Framework of Reference for Languages), and aims to develop students' communicative abilities in English and to broaden their understanding of Irish culture.

Junior students are provided with bed and breakfast, packed lunch and an evening meal each day of their stay and they live as part of the family they are placed with.

We have a dedicated Junior Programme Manager in both our Bray and Dublin schools. They work closely with groups in advance of their arrival to ensure that a comprehensive social and cultural programme is in place for them once they arrive at ATC.

Tuition can take place in the morning or the afternoon and can be 15-20 hours depending on the groups' needs. The lessons emphasise culture and conversation through project work and the language work focuses on oral and aural skills.

It is our aim that groups receive a highly personalised academic and cultural programme to meet their specific needs. We encourage all leaders and teachers to work with our academic and programme managers in advance in order to maximise their experience and time in Ireland.





“We had incredible weather and the kids were very happy with the families, teachers and outings. Everything was perfect!” Joseph, Group Leader from Spain

ATC – YEAR ROUND JUNIOR LOCATIONS

Our year round junior programmes are available to groups from September to June in both locations, Bray and Dublin.

Classes are provided in Bray in our school facing the sea and in Dublin in our school on Leeson Street.

Both of our schools have a dedicated Accommodation Officer and Programme Manager, which means that the programmes for each group can be tailored to their individual requests.

ATC – BRAY

Our school in Bray is located on the seafront, just 35 minutes from Dublin City Centre by train.

Most family accommodation is located within a 40 minute walk from the school.

The classes will take place in our school buildings in the mornings or afternoons.

ATC DUBLIN – LEESON STREET

Our Dublin school for year round groups is located on Leeson Street, just 3 minutes walk from St Stephen’s Green and only a 10 minute walk from our adult school on South William Street.

Host family accommodation is provided in the suburban areas of Dublin close to the public transport system.

The classes will take place in our school buildings in the mornings or afternoons.





ATC WORLD OF WORK SYLLABUS – ERASMUS+

SEPTEMBER TO JUNE*

scan here to
meet the team



ATC WORLD OF WORK FOR SCHOOL GROUPS (ERASMUS+)

At ATC, through the continued development of our curriculum and syllabus we always look to offer exciting programmes to all our junior groups. Of great interest to students and schools alike are the Erasmus+ (2014-2020) programmes. This EU programme for education, training, youth and sport is aimed at boosting skills, employability and supporting the modernisation of education, training and youth systems.

All of these programmes come under our 'World of Work' headline title and the hours of this programme are certified. The programmes can be tailor made to fit the needs of each school or group in addition to being scaled up or down to suit time and budgetary constraints.

Through ATC's 'World of Work', the students will have the opportunity to improve their oral and written communication, take part in case studies and generate ideas about what they want from their future careers. The programme aims to stimulate creativity in the students through a combination of presentation followed by collaborative working.

Course content includes an in-house developed syllabus with lessons on 'World of Work', such as interview skills, writing a Curriculum Vitae and communication in the workplace, as well as alternative career options and beginning a start-up company in Ireland.

Further information on this programme, including PIC number for Erasmus+, can be found on our website, in our tariff book or by contacting the office.

**Other dates may be available on request.*

WORLD OF WORK PROGRAMME INCLUDES

- ✓ Full board accommodation in host family, 2 students per family
- ✓ Airport transfers
- ✓ 15/20 hours of tailor made lessons
- ✓ Project work with final presentation
- ✓ Self study and daily diary homework
- ✓ Final student report and evaluation
- ✓ All programme hours certified, up to 40 hours including optional features

OPTIONAL ADDITIONS

- ✓ Group meeting with career advisor
- ✓ Group meeting with Irish business person
- ✓ Visit to Irish business / industry
- ✓ Specified tours related to programme



ATC INTENSIVE BUSINESS APPRENTICESHIP

SEPTEMBER TO JUNE*



scan here to
find out more

ATC INTENSIVE BUSINESS APPRENTICESHIP FOR SCHOOL GROUPS

This exciting new programme, available in Bray and Dublin, is designed for 16-19 year-old closed groups and offers students a chance to work in a small product development team with their colleagues.

The students will be guided by an ATC mentor in developing their business and creative skills as part of a team, within a working company active in the education and tourism sector. From concept and research to pitching their product in a final presentation, they will use actual field research methods, real costings and budgets, choose from a variety of promotional activities and expand on analytical techniques

An optional social programme with excursions and activities can be arranged and tailored in connection with the project, in addition to planned research and study sessions.

Students are trained in these project-led sessions through English. They should have a B1+ level and bring their own laptop. This programme is designed as a 3-week programme; it can be reduced to 2 weeks by reducing tasks, or increased to 4 weeks by including language training, in negotiation with the ATC team.

Erasmus+ and regional government funding may be applicable for this programme.

**Other dates may be available on request.*

TASKS COVERED INCLUDE –

- ✓ Market Research Methods
- ✓ Target Markets
- ✓ Promotional Options
- ✓ Report Writing
- ✓ Competitor Analysis
- ✓ Costings and Budgets
- ✓ Presentations Styles

PACKAGE TO INCLUDE -

- ✓ Full board host family accommodation
- ✓ Airport transfers
- ✓ 2/3 students per family
- ✓ Intensive 20 hour per week programme
- ✓ Final project evaluation
- ✓ Optional social programme



DISTANCE FROM DUBLIN TO ATC IRELAND SUMMER PROGRAMMES

- ✓ National College of Ireland, NCI – 0.5km
- ✓ Trinity College Dublin, Trinity Hall Campus – 4km
- ✓ University College Dublin, UCD – 4km
- ✓ Blackrock College – 7km
- ✓ Rathdown School – 13km
- ✓ Maynooth University – 24km
- ✓ Kilkenny College – 128km
- ✓ University of Limerick – 190km





University College Dublin Campus

ATC SUMMER – JUNIORS AND YOUNG ADULTS

scan here to
find out more



ATC Language Schools is one of Ireland's leading providers of English language teaching for juniors, with 8 summer centres in Dublin and around Ireland.

ATC have been providing junior summer programmes on hand picked campuses for many years, including Blackrock College, which was one of the first locations for ATC in the summer, over 40 years ago. Alongside the compact boarding school of Rathdown School and the modern University of Limerick, we are pleased to offer a variety of styles to suit all students and programmes.

Students aged 9-17 can study English for 2, 3, or 4 weeks in 8 locations around Ireland. Classes are scheduled for 15/20 hours per week, with a maximum of 15 students in each class. All of our teachers are qualified to university level, hold a TEFL (Teaching English as a Foreign Language) qualification and are highly experienced. The timetable is organised to allow each student to gain the maximum benefit from their course. In addition to the classes, a full range of sports, recreational and cultural activities are provided.

All our campuses are managed day to day by enthusiastic and experienced Centre Managers, their assisting team and with the support of the ATC Management and Directors.

At ATC we believe that learning English should be fun; therefore all our courses are designed to combine effective language learning with a busy activities programme in a fun environment.

ATC offers a dedicated programme for individuals with an Irish staff member allocated to each 15 individual students as their 'group leader'.

ATC SUMMER COURSES

- ✓ 8 centres in Dublin and around Ireland
- ✓ Programmes for juniors aged 9-17 years
- ✓ Young Adult Programme for students aged 16-21
- ✓ Choice of host family or residential accommodation
- ✓ Highly qualified teachers
- ✓ 15/20 hours tuition per week
- ✓ International classes
- ✓ End of course certificate and progress report
- ✓ Organised sports & recreational activities daily
- ✓ Half-day excursions each week
- ✓ 1 full-day trip per week
- ✓ Full evening activity programme
- ✓ ATC Residential staff available 24/7
- ✓ Dedicated ATC staff member for every 15 individual students
- ✓ Ongoing assistance from ATC Management 24/7



ATC – SUMMER ACADEMIC PROGRAMME

ATC's Summer Academic Programme aims to engage and motivate learners through active and interesting lessons, combined with purposeful tasks that are carried out on tours and activities. Lessons are designed to encourage maximum communication and interaction between students, and to help them grow in confidence while learning English.

THE SYLLABUS

ATC's Summer Syllabus operates on a 4-weekly basis and has been developed with the student experience in mind. It is designed to encourage maximum communication in lessons while allowing students to practise language forms and functions. The lessons focus on communicative language learning and aim to promote as much spoken interaction and production as possible. The syllabus is topic led, integrating current themes into the lessons. It has been carefully designed in accordance with the Common European Framework of Reference for Languages.

*** NEW FOR 2019 ***

'MY LEARNING JOURNAL'

The aim of this journal is to integrate the class topics and material with the social and cultural excursions, providing a complete student experience. This workbook includes tasks and research activities based on every tour the student can expect to go on. ATC's teachers will help students with vocabulary and task requirements before they go on their tours, and ensure students understand how to use their Learning Journal.

The Learning Diary pages are provided to act as a reflective diary and a tool for autonomous learning for students in lesson 1 and lesson 2. Students will be encouraged to record lesson notes, new words and phrases learnt in lessons and to reflect on what they learned in class and on tour.

ATC ONLINE

One of ATC's newest academic features is our online platform, which is designed to encourage autonomous learning, engagement and enthusiasm during tours. It also acts to prepare students for their lessons.

When they return home, students will be given access to 12 weeks of post course tasks to ensure they continue to practise their newly acquired English language skills.

ONLINE CONTENT

- ✓ Provides students with an overview of their course.
- ✓ Allows students to see what's expected of them each day and what they will learn in each lesson.
- ✓ Helps students prepare for their excursions, therefore improving engagement during tours.
- ✓ Prepares students for their upcoming lessons, which builds confidence and provides support.



PLACEMENT TESTING AND CLASS LEVELS:

On their first day of lessons, students will be tested using our written placement test, consisting of multiple choice questions, reading comprehension and a short writing section. Students will also be assessed on their oral ability by our teachers, meaning all skills are assessed on arrival. We offer levels A1-C1, with lessons tailored to each level and mapped to the Common European Framework of Reference for Languages (CEFR).

TIMETABLE

The timetable is planned so that there are 2 lessons each day, over 5 days each week, with alternating morning and afternoon classes.

LESSON 1:

This lesson is based on a different topic each day, such as family, school life, science, holidays and leisure. The lessons encourage students to learn the language needed to speak about topics that are relative to them and the world today. Lesson 1 also includes the setting of homework using ATC Online, review of Learning Journal and homework check, as well as a weekly progress test.

LESSON 2:

This lesson is based on various aspects of Irish Culture. The lessons are designed so students can get an overview of Irish history, geography, folklore, food, music and sport. Students will also prepare for their excursions using the Learning Journal, discussing previous tours and activities, have their Learning Journal and homework reviewed as well as preparing for the weekly project.

SAMPLE WEEKLY LESSON PLAN					
Week 1	Day 1	Day 2	Day 3	Day 4	Day 5
Lesson 1 Topic	Hobbies (Talking about myself)	School Life	Holidays	Leisure	Music
Lesson 2 Topic	Introduction to Ireland (Part 1)	Myths & Legends – Tir Na Nog	Celtic Art	Traditional Festivals	Irish Films
Weekly Project	Create a Radio Show				

WEEKLY PROGRESS TESTS

Each week students will have a short written test in their first lesson based on one of the topics studied that week. Our teachers will then complete a progress report based on this test, along with the general achievements of the students in reading, speaking and listening. The progress reports will be made available to group leaders.

END OF COURSE CERTIFICATE

On completion of their academic programme, each student will receive an end of course certificate which states the level at which they studied, the centre they studied in, their course dates and total hours.



ATC SUMMER – CAMPUSES AND PROGRAMMES

CAMPUSES

All of our summer centre campuses are chosen for both their location and their high standard of facilities.

Our university campuses offer single and twin rooms with private bathrooms or ensuite, in apartments of 4-8 rooms and a shared living area. Our boarding school campuses are designed for a younger age range with multi bedded rooms, between 2 and 8 students, and shared facilities.

In addition to residential accommodation, host family accommodation can be offered for some of our centres, students will stay with a carefully selected family on a full board basis. Students from groups will stay 2 per family.

ACTIVITIES AND EXCURSIONS

All programmes include a comprehensive social and cultural activity programme, with onsite sports and group activities, half-day excursions exploring the surrounding area and 1 full-day trip each week across Ireland, all in addition to a variety of activities offered in the evenings.

Half-day excursions in and around the local areas vary depending on the centre and may include Dublinia, Dalkey Castle, Book of Kells, EPIC Ireland or Bunratty Castle. Full-day trips may include Glendalough and Wicklow Gaol, the Cliffs of Moher or a Game of Thrones tour.

All our campuses are managed day to day by enthusiastic and experienced Centre Managers, their assisting team and with the support of the ATC Management and Directors.

WORLD OF WORK

The World of Work seminars aim to prepare students for life skills such as writing their curriculum vitae, preparing for interviews, giving presentations and creating online content. The sessions are a combination of lectures and interactive workshops, providing students with the language they need to prepare for working life.

New for 2019!

ATC ON-CAMPUS PROJECTS - ACCOMPLISH, TRANSFORM, CREATE!

The ATC On-Campus Projects are designed to encourage creativity in students while they practice their English spoken interaction and production skills. Activities range from writing and performing plays and music, to creating real life games and online content.

NATIONAL COLLEGE OF IRELAND (NCI)

Young Adult Programme with 'World of Work'
Ensuite Residential Accommodation

29TH JUNE TO 18TH AUGUST 2019

GROUPS: AGE 16 - 21 YEARS

INDIVIDUALS: AGE 17 - 21 YEARS



YOUNG ADULT PROGRAMME TO INCLUDE –

- ✓ Full board residential accommodation – single ensuite rooms
- ✓ 15 hours General English plus 5 hours 'World of Work' seminars – total 20 hours per week
- ✓ Half-day cultural visits and activities around Dublin
- ✓ 1 full-day excursion each week across Ireland
- ✓ Comprehensive evening programme with a variety of activities
- ✓ Luas transport ticket

NATIONAL COLLEGE OF IRELAND (NCI)

Junior Programme
Ensuite Residential Accommodation

29TH JUNE TO 31ST JULY 2019

AGE: 13 - 17 YEARS

GROUPS & INDIVIDUALS

Compact urban city centre campus!



STANDARD PROGRAMME INCLUDES:

- ✓ Full board residential accommodation – single ensuite rooms
- ✓ 15 hour General English plus 'World of Work' seminar / ATC On-Campus Projects
- ✓ Half-day cultural visits and excursions with ATC staff around Dublin
- ✓ 1 full-day excursion each week across Ireland
- ✓ Comprehensive evening programme with a variety of activities
- ✓ Luas transport ticket

TRINITY COLLEGE DUBLIN, TRINITY HALL CAMPUS

Ensuite Residential Accommodation

29TH JUNE TO 31ST JULY 2019

GROUPS: AGE 13-17 YEARS

INDIVIDUALS: AGE 15-17 YEARS

New for 2019 – Single site campus!



STANDARD PROGRAMME INCLUDES:

- ✓ Trinity Hall student residence – 10 minutes by tram from Trinity College Dublin – full board single and twin ensuite accommodation
- ✓ 15 hour General English plus 'World of Work' seminar / ATC On-Campus Projects
- ✓ Half-day cultural visits and excursions with ATC staff around Dublin
- ✓ 1 full-day excursion per week across Ireland
- ✓ Comprehensive evening programme with a variety of activities
- ✓ Luas transport ticket

UNIVERSITY COLLEGE DUBLIN (UCD)

Ensuite Residential Accommodation

15TH JUNE TO 18TH AUGUST 2019

AGE: 13 - 17 YEARS

GROUPS & INDIVIDUALS

Explore Dublin with Leap Card – included!



STANDARD PROGRAMME INCLUDES:

- ✓ Full board accommodation in single ensuite rooms
- ✓ 15 hour General English plus 'World of Work' seminar / ATC On-Campus Projects
- ✓ Comprehensive sports options including Olympic sized swimming pool
- ✓ Half-day cultural visits and excursions with ATC staff around Dublin
- ✓ 1 full-day excursion per week across Ireland
- ✓ Comprehensive evening programme with a variety of activities
- ✓ Leap Card (transport ticket for bus, train and tram)

BLACKROCK COLLEGE

Standard residential: 11 - 15 years

Host Family accommodation: 12 - 17 years

23RD JUNE TO 11TH AUGUST 2019

AGE: 11 - 17 YEARS

GROUPS & INDIVIDUALS

Host family programme for over 30 years!



Travel passes must be purchased in advance by all students and group leaders in host families.



STANDARD PROGRAMME INCLUDES:

- ✓ Residential: Full board accommodation in shared rooms
- ✓ Host family: Full board accommodation with a carefully selected family
- ✓ 2 students of same group per family
- ✓ 15 hours General English per week
- ✓ Half-day activities including Arts & Crafts and Sports
- ✓ 1 half-day cultural visit per week
- ✓ 1 full-day excursion per week
- ✓ Comprehensive evening programme with a variety of activities

RATHDOWN SCHOOL

Integration Programme

Standard residential and Host Family accommodation

29TH JUNE TO 31ST JULY 2019

AGE: 9 - 14 YEARS

GROUPS & INDIVIDUALS

All students have integration with Irish students!



Travel passes must be purchased in advance by all students and group leaders in host families.



STANDARD PROGRAMME INCLUDES:

- ✓ Residential: Full board accommodation in shared rooms
- ✓ Host Family: Full board accommodation with a carefully selected family
- ✓ 2 students of same group per family
- ✓ 15 hours General English per week
- ✓ 4 half-days per week of integration with Irish students through Arts & Crafts, Cookery and Sports
- ✓ 1 half-day cultural visit per week
- ✓ 1 full-day excursion per week
- ✓ Comprehensive evening programme with a variety of activities



MAYNOOTH UNIVERSITY

Ensuite residential accommodation

29TH JUNE TO 31ST JULY 2019

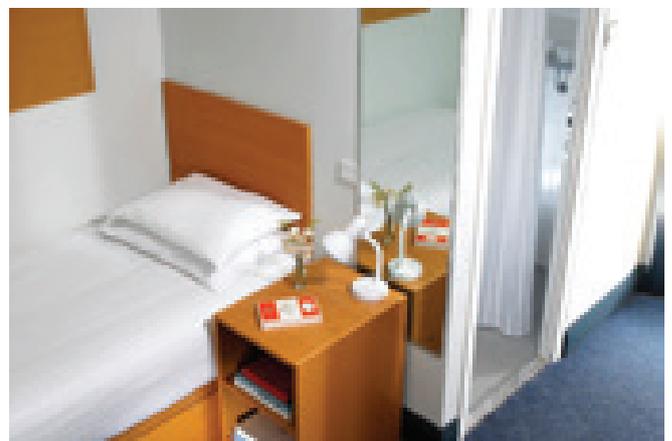
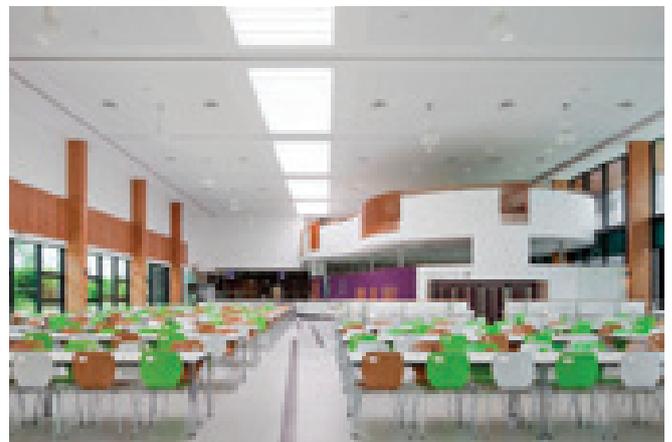
AGE: 11 - 17 YEARS

GROUPS & INDIVIDUALS

***** Location of ATC summer programme for over 25 years! *****

STANDARD PROGRAMME INCLUDES:

- ✓ Full board accommodation in River and Courtyard residences – single and twin ensuite rooms in 5 and 6 bedded apartments with shared living area
- ✓ 15 hours General English per week
- ✓ Alternate weekly morning and afternoon classes
- ✓ Use of textbook and other learning materials
- ✓ Graded certificate and end of course report
- ✓ 15 hour General English plus 'World of Work' seminar / ATC On-Campus Projects
- ✓ Organised sports activities and drama workshops
- ✓ One half-day cultural visit by coach per week including entrance fee
- ✓ Three Dublin City transfers by coach per two week stay
- ✓ Two full-day excursions by coach per two week stay including one trip to Galway and Cliffs of Moher with late return after dinner in Galway
- ✓ Evening programme including discos, films, karaoke Irish night and other activities



KILKENNY COLLEGE

Standard residential accommodation
Host Family option for combined groups only

29TH JUNE TO 31ST JULY 2019

AGE: 11 - 15 YEARS

GROUPS ONLY

Compact campus in Ireland's medieval city!



STANDARD PROGRAMME INCLUDES:

- ✓ Residential: Full board accommodation in shared rooms
- ✓ Host Family: Full board accommodation with a carefully selected family
- ✓ 2 students of same group per family
- ✓ 15 hours General English per week
- ✓ 1 half-day excursion per week
- ✓ 1 full-day trip per week
- ✓ Comprehensive evening programme with a variety of activities

UNIVERSITY OF LIMERICK

Intensive English with 'World of Work' and Dublin Stay Experience
Ensuite Residential Accommodation

29TH JUNE TO 31ST JULY 2019

AGE: 11 - 17 YEARS

GROUPS ONLY

Dublin stay experience included in full programme!



INTENSIVE ENGLISH PROGRAMME INCLUDES:

- ✓ Full board accommodation in single ensuite rooms
- ✓ 15 hour General English plus 'World of Work' seminar / ATC On-Campus Projects
- ✓ Half-day excursions and activities
- ✓ 1 full-day trip per 2 week stay
- ✓ Comprehensive evening programme with a variety of activities
- ✓ 2 night stay with standard accommodation and excursions in Dublin



FLIGHTS

Students from all over the world can easily reach Dublin directly from many major international hubs including Abu Dhabi, Amsterdam, Brussels, Copenhagen, Dubai, Frankfurt, Istanbul, Lisbon, Madrid, New York, Rome, Vienna, Washington and Zurich, as well as, of course, through London, which also serves ATC Winchester.



***“One of the best experiences ever!
Each person from ATC staff does
their best to make pleasant our stay
in Dublin and are ready to help. I
recommend ATC to everyone!”***

Federica, Italy



VISA

All students should check their individual visa or travel permit requirements with their Irish or British Embassy / Consulate.

AIRPORT TRANSFERS

An airport transfer can be arranged only when flight information is received in writing by ATC Language Schools at least 10 days prior to arrival.

INSURANCE

Before travelling, all students participating in ATC Language Schools programmes must arrange their own insurance against all expenses that might arise due to accident, illness or loss of personal effects and money.

SCHOOL HOLIDAYS

All ATC Language Schools close for Christmas and all national holidays. For full details please see the agent manual.



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