

# International Undergraduate Student Application Checklist

## Regular Application Deadlines

Fall: June 1    Spring: November 1



### ADMISSION APPLICATION

Submit an online application at:  
**apply.woodbury.edu** with your  
\$50 non-refundable application fee.



### ACADEMIC RECORDS

1. Official senior secondary school (high school) transcript(s) with proof of graduation.
2. If you have any college/university level coursework outside the U.S., you must submit official transcripts with a proper course-by-course foreign credential evaluation from a NACES-approved organization. [www.naces.org](http://www.naces.org).
3. Certified English translation of all non-English documents is required.

Note: Min. GPA 2.75/4.0 scale or 'C+'. Exception:  
Accounting and Architecture 3.0/4.0 scale or (B).



### ENGLISH PROFICIENCY

Submit an official exam score for **ONE**  
of the tests below:

TOEFL iBT 61-75 • IELTS 6.0 • iTEP 4.0



### PASSPORT

Submit a copy of your passport name-page. If you are  
in the U.S., you must submit copies of your VISA  
stamp, I-20, and other immigration documents.

**Required for I-20 and student visa processing.**



### FINANCIAL STATEMENT

Submit an official bank statement (within the last 6  
months) with a minimum balance of \$50,724 USD or  
its foreign equivalency. This amount is an estimate of  
one full academic year which includes: tuition, fees,  
meals, and living expenses. You also must submit a  
completed Financial Statement for International  
Student (FSIS Form) from each sponsor. **Required for  
I-20 and student visa processing.**



### DIGITAL PORTFOLIO

(For design majors only) A portfolio is a collection of  
your creative work in any desired format. For First-Year  
University Students, portfolios are optional. For  
College Transfer Students, portfolios are required.

### OPTIONAL



Official SAT I or ACT examination scores  
(*not mandatory*).



Personal Statement (Essay). Please refer to the  
application to select one of three topics.  
(*not mandatory*).



Letter(s) of Recommendation from  
an academic source.  
(*not mandatory*).

### CONTACT

For assistance with your admission application, please contact:

Office of Admissions  
+1-818-252-5221  
[info@woodbury.edu](mailto:info@woodbury.edu)

#### Mailing Address

7500 N. Glenoaks Blvd.  
Burbank, CA 91504  
USA

*We are located in Los  
Angeles, Southern California*

[woodbury.edu](http://woodbury.edu)

### CONNECT WITH WOODBURY UNIVERSITY

Join our social networks to stay on top of Woodbury University  
news, events, and contests. It's also a great way to communi-  
cate with other prospective students, ask current students  
questions, and connect with our knowledgeable alumni. Don't  
forget to use our hashtag! [#woodburyuniversity](https://www.instagram.com/woodburyuniversity)



[www.facebook.com/WoodburyU](http://www.facebook.com/WoodburyU)



[www.twitter.com/WoodburyU](http://www.twitter.com/WoodburyU)



[@woodbury\\_university](https://www.instagram.com/woodbury_university)