

## **CALL FOR APPLICATIONS FOR THE ADMISSION OF NON-EU STUDENTS IN THE HEALTH PROFESSIONS DEGREE COURSES IN ENGLISH AT THE SAINT CAMILLUS INTERNATIONAL UNIVERSITY OF HEALTH SCIENCES (UNICAMILLUS) FOR THE ACADEMIC YEAR 2018/2019**

### **Article 1 – Slots available and admission requirements**

Saint Camillus International University of Health Sciences, hereunder referred to as UniCamillus, has published for the academic year 2018/2019 the public call for applications for the admission to the First Year of the Health Professions Degree Courses taught in English pursuant to art. 6 par.1, let. of DM 50/2010.

The following slots are available<sup>1</sup> to non-EU candidates:

- 35 slots for the Degree Course in Physiotherapy;
- 35 slots for the Degree Course in Obstetrics;
- 40 slots for the Degree Course in Nursing;
- 35 slots for the Degree Course in Biomedical Laboratory Techniques;
- 35 slots for the Degree Course in Radiology, Diagnostic Imaging and Radiotherapy Techniques.

Citizens from Norway, Iceland, Liechtenstein, Switzerland and the Republic of San Marino are treated as EU candidates and will have to use the related application. Equal treatment applies to the categories that – according to what provided by art. 26 of Italian Law 30 July 2002, n. 189 and subsequent modifications and alterations – access the courses under the same conditions as the Italian students.

### **PROCEDURE FOR OBTAINING AN ITALIAN STUDENT VISA**

In order to obtain an Italian Student Visa, non-EU students residing abroad must submit their pre-application at Italian embassies or consulates in their countries by the 24th July 2018, by filling in the enclosed form “Pre-enrolment application form for non-EU citizens living outside Italy” (see form A herewith enclosed).

This procedure does not replace the registration to the admission test on the UniCamillus website, but is a preliminary passage to the application for a student visa in Italy.

For further details please see the Ministry provisions “Procedures for the entry, residence and enrolment of students applying for visa in higher education courses in Italy for the academic year 2018-2019 at higher education institutions”

<sup>1</sup> The number of slots to be filled may change following the issuing programming decree for the academic year 2018-2019 of the Italian Ministry of Education, University and Research (M.I.U.R.) in accordance with Italian Law of 2 August 1999, n. 264

([http://www.studiare-in-italia.it/studentistranieri/moduli/2018/Circolare\\_2018\\_2019.pdf](http://www.studiare-in-italia.it/studentistranieri/moduli/2018/Circolare_2018_2019.pdf))

For visa procedures, please also refer to:

<http://vistoperitalia.esteri.it/home/en> e <http://www.studiare-in-italia.it/studentistranieri/>.

The courses are taught in English and, therefore, **no proof of knowledge of Italian is required to obtain a visa for study reasons.**

Applicants wishing to participate in the admission test must meet one of the following criteria:

- a secondary school diploma that gives access to the University, issued by a state or equivalent educational institution of the Italian education system in Italy or abroad;
- final qualification of secondary education issued by an institution belonging to a foreign school system, located in Italy or abroad, obtained following a course of at least 12 years of schooling;
- final qualification of secondary education obtained in a school system that includes 10 or 11 years of schooling, supplemented with one or two years of university, provided that all the exams scheduled for those academic years have been passed.

Candidates enrolled in the last year of state or private High School institutions of the Italian education system or at a foreign secondary education institution that allows for the achievement of a valid qualification for admission to courses of higher education of the Italian system can also apply.

The above mentioned candidates, once passed the admission test, must have achieved their qualification by the last available date for enrolment for the academic year 2018/2019.

Students already in possession of an academic degree (obtained in Italy or abroad) and those who come from another degree course are required to undertake the same procedures indicated in this call for applications and take part in the admission test.

## **Article 2 – Application submission**

Registration for the admission test will be possible from 21<sup>st</sup> May 2018 and no later than 18<sup>th</sup> September 2018.

In order to complete the registration for the admission test, each candidate needs to register on the web portal <http://www.unicamillus.org/admission-test>, and follow the instructions.

At this stage, the candidate will be asked to select the Degree Course which he/she intends to apply for. In addition to the one selected as his/her first choice, the candidate can also indicate one or more alternative Degree Courses - even all five Degree Courses - for which he/she intends to apply for, in case he/she is not admitted to the Degree course indicated by the candidate as his/her first choice.

As an alternative, the candidate, upon submission of the application, can choose only one Course that he intends to apply for, writing “no second choice”, “no third choice” and so on in the assigned spaces on the application form.

The candidate is responsible for the information given when filling in the registration form. The presence of false, incorrect or omitted information leads to the immediate exclusion from the test or, if already passed, the cancellation from the lists of those admitted.

Upon submission of the form for the registration to the test the candidate authorises UniCamillus to carry out checks at institutions and authorities that have issued or validated the qualifications attached to the application.

In case of difficulty during the registration procedure, an e-mail can be sent to [admission@unicamillus.org](mailto:admission@unicamillus.org) for assistance.

### Article 3 – Admission test

The entry test for all Degree Courses is the UKCAT test.

The UKCAT test is a two-hour computer-based test to be taken at certified test centres (see Annex 1). The test consists of five separate sections to be passed within a set time and each consists of a series of multiple choice questions.

Sections	No. of Questions	Points (min-max)
<b>Verbal Reasoning</b> Establishes the ability to critically evaluate information presented in written form.	44	300 - 900
<b>Decision-Making</b> Establishes the ability to make decisions and make correct judgments using complex information.	29	300 - 900
<b>Quantitative Reasoning</b> Establishes the ability to critically evaluate information presented in numerical form.	36	300 - 900
<b>Abstract Reasoning</b> Establishes the ability to use convergent and divergent reasoning to infer relationships between different elements and information.	55	300 - 900
<b>TOTAL</b>	164	1200-3600

<b>Situational Assessment</b> It measures the ability to understand real situations and identify the critical factors and the most appropriate behavior to face them.	69	Level 1-4
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### UKCAT Test Evaluation

The overall assessment is obtained by summing the scores of the Verbal Reasoning, Decision-making, Quantitative Reasoning and Abstract Reasoning sections. The "Situational Assessment" section is not relevant for the final score. It is not possible to score below 300 or above 900 for each section. For details on the modalities of the UKCAT test, please visit [www.ukcat.ac.uk](http://www.ukcat.ac.uk).

The entry test, which is entirely in English, must be taken on one of the dates and places scheduled in the website [www.ukcat.ac.uk](http://www.ukcat.ac.uk) during the period between July 2nd and October 2nd 2018. The candidate must send to UniCamillus a copy of the "score" - delivered to the candidate by UKCAT on the same day of the exam – accessing the portal [www.unicamillus.org](http://www.unicamillus.org) with the credentials obtained at the time of registration, **no later than 5<sup>th</sup> October 2018**.

The UKCAT test is managed by UKCAT CONSORTIUM, an institution independent from UniCamillus. The registration fee for the test UKCAT must be paid directly to UKCAT CONSORTIUM according to the modalities indicated at the time of booking.

Candidates who have already taken the UKCAT test between July and October 2017 are not obliged to take the test again and can, therefore, register for admission to UniCamillus University by adding a copy of the UKCAT score obtained between July and October 2017, to the documentation requested to all candidates (unless they consider the score to be unsatisfactory and decide to undertake the test again in the current year).

#### **Article 4 – Final ranking for admission**

Following the completion of the test, a single ranking list based on the score achieved by each candidate in the admission test will be drawn up.

Starting from 11<sup>th</sup> October 2018 UniCamillus will publish on the website [www.unicamillus.org](http://www.unicamillus.org) the single ranking of merit ensuring the anonymity of the candidates.

In case of a draw, the score obtained by the candidate in the solution, respectively, of the sections of "Verbal Reasoning," "Making Decisions," "Quantitative Reasoning," and "Abstract Reasoning" prevails in descending order. In case of further draw, the youngest candidate will prevail.

The ranking will be formulated on the basis of the overall score obtained by the candidates and observing the following criteria:

1. If the candidate is admitted to the Degree Course indicated as the first option, the remaining options are cancelled;
2. If the candidate is admitted in the Degree Course indicated as a second option, the third and subsequent options are cancelled;
3. If the candidate is admitted to the Degree Course indicated as a third option, the fourth and fifth options are cancelled;

4. If the candidate is admitted into the Degree Course indicated as the fourth option, the fifth option is cancelled.

#### **Article 5 – Degree Course Allocation**

If the candidate is not eligible for the degree course indicated as the first choice, his / her ranking will be verified in the degree course indicated in the order as second, third, fourth or fifth option.

In the event that there are no more places available in the Degree Course indicated as the first option:

1. the candidate will be assigned, for the purposes of enrollment, to the Degree Course indicated as a second option;
2. if there are no places available even in the Degree Course indicated as the second option, he/she will be assigned, for the purposes of enrollment, to the Degree Course indicated as the third option;
3. if there are no places available even in the Degree Course indicated as the third option, he/she will be assigned, for the purposes of enrollment, to the Degree Course indicated as the fourth option;
4. if there are no places available even in the Degree Course indicated as the fourth option, he/she will be assigned, for the purposes of enrollment, to the Degree Course indicated as the fifth option.

Therefore it is crucial to reiterate the importance of indicating, at the time of enrollment in the admission test, **ONLY** the degree courses of real interest.

The candidate who has not entered the ranking to be admitted to the Degree Course indicated by him as the first choice, at the time of enrollment in one of the other Degree Courses in which he/she was admitted, may request the transition to a different Degree Course among those indicated by him/her, including the one he defined as the first choice, by presenting the application to be filled in on the appropriate form available on the website [www.unicamillus.org](http://www.unicamillus.org) on his own reserved page or at the Registrar's Office. This request entails, in the event that slots are open, the candidate's transition to the course for which he has submitted the related application. Any transfers will be announced on the dates scheduled for the sliding of the ranking. No transfers to degree courses other than those indicated in the competition application can be requested. Failure to submit the application for transfer in the terms and in the manner indicated will result in the final enrolment to the Degree Course other than the first choice.

The candidate admitted to enrolment in a First, Second, Third, Fourth and Fifth Degree Course which, for whatever reason, will not be enrolled according to the terms and procedures set forth in the following art. 6 of this announcement, will lose any benefit deriving from its position in the ranking for the purposes of enrolment for all options expressed and this regardless of any justifications.

## Article 6 – Enrolment and sliding procedure

From the date of publication of the ranking list and until October 22<sup>nd</sup>, 2018, the candidates admitted must proceed with the enrollment according to the methods listed below:

1. Deliver the documents listed below to the Registrar's Office (the documentation marked with a "\*" can also be given later on the basis of the indications provided by the Registrar):
  - enrollment application signed and addressed to the Rector and acceptance of the UniCamillus Code of Ethics;
  - two passport-sized photographs (indicate name and surname on the back);
  - a photocopy of an ID and Italian student visa
  - (\*) Certification or Copy of the High School Diploma or self-certification. In the case of educational qualifications obtained in a higher educational institution belonging to a non-Italian school system located in Italy or abroad, self-certification is not permitted but a certified copy of the diploma accompanied, if required, by a **Declaration of Value** issued from the Italian Embassy or Italian Consulate General competent for the territory in the country where the title was produced must be submitted;
2. Pay the first installment of the university tuition for an amount equal to € 1,500.00.

It is also mandatory to deliver health certifications within 60 days of enrollment:

- tuberculin test performed according to the Mantoux technique, according to the Agreement of February 7, 2013 of the State-Regions Conference on "Prevention of tuberculosis in health care workers and subjects similar to them", and by the D.P.R. n. 465 of 7.11.2001, Regulation establishing the conditions under which vaccination against tuberculosis is mandatory, in accordance with article 93, paragraph 2, of the law of 23rd December 2000, no. 388; said test must be performed at a S.S.N. structure;
- certificate of vaccination against viral hepatitis B, according to Law n. 165 of 27.5.1991.

All the enrolled students are registered with reserve. For the final enrolment, students must submit a "Certificate of suitability specific to their professional profile", issued by the Medical Doctor of the local Health Authority; this certificate must be submitted at the teaching facilities of the Degree Courses within 30 days from the date of enrolment. It is important to note that the certificate is mandatory both to be able to attend the theoretical teaching activity and to carry out the compulsory professionalizing activity for the purposes of qualification in the professional profile. The Certificate of suitability released must certify the ability of the student to perform all the specific professional activities required by the relevant professional profiles for which registration is required. Any psychophysical inability will determine the impossibility of definitive enrolment in the degree course.

The University will provide useful information to fulfill these certifications.

The candidate who withdraws his/her application or does not complete the enrolment procedure in the times indicated in this announcement, will not be reimbursed the amount paid, under any circumstances.

The vacant places for each Degree Course will be assigned to the candidates included in the single merit ranking, taking into account the progressive order occupied in the ranking itself and the options expressed, and will be managed according to the following sliding procedure:

- communication to interested parties of available places for missed registrations or cancellations (reopening of the ranking);
- those admitted for "sliding" of the ranking must proceed with the enrolment online and with the payment of the first installment within 48 hours from the reopening of the ranking;
- the "sliding" procedure will be repeated until the available seats are filled.

#### **Article 7 – Waiver procedure following enrolment**

Students who, after completing their enrolment, wish to renounce their studies, will have to submit their request and send it via registered R/R mail to: UniCamillus University - Via di Sant'Alessandro 8 - 00131 Rome or by certified email [unicamillus@pec.it](mailto:unicamillus@pec.it).

#### **Article 8 – Summary table of deadlines and warnings**

Pre-enrolment application (necessary for obtaining the study visa)	From 12 <sup>th</sup> April to 24 <sup>th</sup> July 2018
Registration period	From 21 <sup>st</sup> May 2018 to 18 <sup>th</sup> September 2018
UKCAT Examination (at UKCAT test centres)	From 2 <sup>nd</sup> July to 2 <sup>nd</sup> October 2018
Ranking publication	11 <sup>th</sup> October 2018
Enrolment (acceptance of placement and payment of First Instalment of Tuition Fees)	By 22 <sup>nd</sup> October 2018
Beginning of allocation procedures for vacancies (takeovers)	From 23 <sup>rd</sup> October 2018

- The University and the Administrations involved in this procedure reserve the right, at each stage of the procedure, to ascertain the truthfulness of the declarations made by the candidate, in accordance with current legislation. The candidate must therefore provide all the necessary elements to allow for appropriate checks. In the event that the documentation submitted by the candidate contains false declarations, without prejudice to the penalties provided for by the penal code and by the special laws on the matter and the declarer's exposure to the action for damages by the other parties, the enrolment will be cancelled, any benefits will be recovered and the tuition fees paid will be retained.

- The University reserves the right to change dates, times, testing location and publication dates of results if it is deemed necessary for organizational reasons.
- In case of cancellation, at any stage, the amount paid for the first instalment of the university tuition is not refundable for any reason.
- For juridical and interpretative purposes, the Italian call for application, approved by Decree of the Rector n. 8 of 11<sup>th</sup> May 2018, filed at the academic office, shall prevail.

#### **Article 9 – Supervisory Commission for the regularity of the competition**

With a specific provision, a commission (composed of at least three effective members) will be appointed in order to ensure the regular and proper performance of the operative procedures of the competition.

Vittorino Testa, director of student services - UniCamillus University, is responsible for the procedure.

## ANNEX 1

### LIST OF COUNTRIES WHERE IT IS POSSIBLE TO TAKE UKCAT TEST (\*)

Afghanistan	Ivory Coast	Iraq	Moldova	Slovakia
Albania	Croatia	Ireland	Morocco	Slovenia
American Samoa	Cyprus	Isle of Man	Myanmar	South Africa
Argentina	Czech Republic	Israel	Namibia	Spain
Armenia	Denmark	Italy	Nepal	Sri Lanka
Australia	Dominican Republic	Jamaica	Netherlands	
Austria	Ecuador	Japan	New Zealand	Sweden
Azerbaijan	Egypt	Jersey	Nigeria	Switzerland
Bahamas	El Salvador	Jordan	Northern Mariana Islands	Taiwan
Bahrain	Estonia	Kazakhstan	Norway	Tanzania
Bangladesh	Ethiopia	Kenya	Oman	Thailand
Barbados	Finland	Korea, South	Pakistan	Trinidad and Tobago
Belgium	France	Kuwait	Palestine, State of	Tunisia
Bermuda		Kyrgyzstan	Panama	Turkey
Bolivia	Gambia	Latvia	Peru	Uganda
Botswana	Germany	Lebanon	Philippines	Ukraine
Brazil	Ghana	Liberia	Poland	United Arab Emirates
Brunei Darussalam	Gibraltar	Lithuania	Portugal	United Kingdom
Bulgaria	Greece	Luxembourg	Puerto Rico	United States
Cameroon	Guam	Macao	Qatar	Uzbekistan
Canada	Guatemala	Macedonia	Romania	Venezuela
	Honduras	Malawi	Russian Federation	Vietnam
Cayman Islands	Hong Kong	Malaysia	Saudi Arabia	Virgin Islands, US
Chile	Hungary		Senegal	Yemen
China	Iceland	Malta		Zambia
Colombia	India	Mauritius	Seychelles	Zimbabwe
Costa Rica	Indonesia	Mexico	Singapore	

(\*) List available on UKCAT Consortium website ([www.ukcat.ac.uk](http://www.ukcat.ac.uk)).

UKCAT Consortium has the right to modify this list; please check UKCAT website for possible updates.

**FORM A**

(To be filled in CAPITAL LETTERS)

**PRE-ENROLLMENT APPLICATION FORM FOR NON-EU CITIZENS LIVING OUTSIDE ITALY**

Academic Year .....

To the Rector of the University of

.....  
(please, specify the official name of the University)

The undersigned:

Surname (max 2 words):..... (for  
married women: please indicate your maiden name, first)

Name (max 2 words):.....

Born on.....in.....  
(City) (Country)

.....M / F.....  
(citizenship) (sex)

Address..... (Street  
name and number) (City and ZIP Code)

.....  
(Country) (Telephone number) (e-mail address)

In possession of:

(Please cross out the option, which does not apply)

Final school leaving qualification achieved/attendance details of the last year of High School

“.....”

(Please specify the name of the qualification in the original language)

University-level qualification/post-secondary qualification achieved at a non-academic Institution, which entitles the student to access the following level of academic education. The title in question has been achieved after High School completion and after no less than 12 years of global schooling.

(Please cross out the option, which does not apply)

“.....”

(Please specify the name of the qualification in the original language)

Final mark indicated on the  
qualification.....

Issuing institution/Name of the Institution, where the student is attending in the last year of school

(Please cross out the option, which does not apply)

“.....”

Foreign education system of reference (1)

.....  
Test of academic suitability (2) passed/to be sat

on..... (Please cross out the option, which  
does not apply)

The candidate applies for pre-enrolment in:

(Please cross out the options, which do not apply)

1st year / degree course reduction/ one-block 2nd cycle degree course/ordinary 2nd cycle degree  
course in “.....”

For the above-mentioned purposes, please find attached:

(Please cross out the option, which do not apply)

- Certified true copy of the school leaving qualification achieved/of the substitutive certificate of completion of High School education (Please cross out the option, which does not apply) duly legalized by the Italian Diplomatic Authorities in the country of reference (1), provided with consular legalization, the Dichiarazione di valore in loco and with an official translation into Italian;

- Certified true copy of the final academic qualification achieved/of a post-secondary qualification achieved at a non- academic Institution, which entitles the student to have access to the following level of academic education.

(Please cross out the option, which does not apply) duly legalized by the Italian Diplomatic Authorities in the country of reference (1), provided with consular legalization, the Dichiarazione di valore in loco and with an official translation into Italian;

- Transcript of exams issued by the competent University – approved by the Italian Diplomatic Authority in the country of reference (1) – with the name of each passed exams and the detailed syllabi of each course attended, required to achieve the final title in question.
- A Statement of comparability issued by an ENIC-NARIC centre;
- The “Lettera di idoneità accademica”;
- two passport-size photographs, one of which must be certified;
- Any further document (please specify which one) that could be useful for acceptance of the present application (2)

and/or for the reduction of the duration of the degree course, must also be submitted together with a consular legalization, a Dichiarazione di valore in loco (DV) and an official translation into Italian.

- .....  
- .....

Furthermore, the documents listed below will be attached, as required by the University (3):

- .....  
- .....

The undersigned declares:

- To be aware that:
  - The Italian language test is going to take place at the selected University on.....;
  - The dates of the possible test of academic suitability and of the exams for the admission to the degree courses with numerus clausus will be duly communicated by the University;
- they dispose of the necessary financial means;
- they own a medical insurance to cover medical expenses and possible hospitalization as provided by the Italian law or to commit to subscribe one as soon as they enter in Italy;
- Within 8 (eight) days from arrival in Italy, to submit the application to obtain the stay permit for study purposes (permesso di soggiorno per studio) to the local Police station (Questura), by presenting the entrance visa for study purposes issued by the competent Italian Diplomatic authorities, in order to allow the prospect students to sit the entrance examination for the academic year.....;
- In case the candidates are not admitted, they must go back to their country of residence within the expiry date of the stay permit.

(date)

(Signature of the Italian Diplomatic Authority)

(1) When the qualification is issued by a High School belonging to a different education system than the one of the student's country of residence - for instance, a Swiss student attending a British school in Switzerland – or of the country where the candidate studies or studied – for instance, Swiss student attending a British school in Kenya – the qualification must be legalized, must be provided with a Dichiarazione di valore in loco and of the translation drafted by the competent Italian Diplomatic Authorities, which in the examples mentioned above, would be the Italian Consulate General in London.

(2) For students coming from countries where entrance examinations exist to be admitted into Higher Education, the candidates must submit, together with the final High School leaving certificate, also a document stating that they have passed the academic suitability examination in their home countries (such as Selectividad in Spain, Prova de Aferiçao or Prova Geral de Acesso ao Ensino Superior in Portugal). Nonetheless, it is not necessary to have passed such examination for all those courses or faculties that in Italy have numerus clausus. All applications submitted by candidates, who do not have the document of academic suitability, will be accepted since their academic suitability will be examined by the terms scheduled in the corresponding calendar of examinations.

(3) As far as further documents to be attached to the present form are concerned, the candidates must follow the instructions of the University that will examine the present application.