

# INTERNATIONAL STUDENT PROSPECTUS

**Higher Education** 



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#### Welcome to

# Cambridge International College



Cambridge International College (CIC) is an established multi-sector provider of quality education delivering higher education courses to a broad community of students in a supportive and caring environment.

CIC is located in Melbourne, central to all the amenities that appeal to international students. Located in the central business district, frequent public transport is accessible within metres of the main entrance.

Teachers and lecturers are well-qualified and experienced in teaching and managing the needs of international students and are selected for their extensive and relevant knowledge, and industry experience.

Students at CIC come from a range of different ethnic and cultural backgrounds, providing a multicultural learning environment for all. Students from over 40 different countries are enrolled in our higher education courses. All are given the opportunity to socialise both inside and outside the classroom to ensure they develop cross-cultural friendships that will last a lifetime.

www.cambridgecollege.com.au

# Why study at CIC

#### **ACADEMIC STAFF**

We understand that great teachers equal a great education. This is why CIC employ committed, caring, qualified and experienced lecturers, instructors and educators.

**STUDENT REPRESENTATIVE** 

CIC engages Student Representatives and Ambassadors to welcome, support

and engage with the CIC student

body. CIC's Student Representatives

Services, run events such as cricket

games and on-campus activities. CIC

also encourages the SRB to take an

active role in providing feedback on

academic matters through membership

and participation in various committees.

and Ambassadors, along with Student

**BODY (SRB)** 

#### **CAREER ASSISTANCE**

Come to study at CIC and experience a hands on career assistance service, available to all students. In addition to the industry-relevant academic curriculum, the Career Assist Program aims to equip students with valuable practical skills and knowledge to gain employment.

#### STUDY SUPPORT

CIC supports students in achieving successful course outcomes as well as preparing them for further study. With a range of study support options available, students are encouraged to attend our academic skills workshops to help improve their time management skills and their academic and report writing abilities. Students are also encouraged to consult their Learning Advisor on an individual basis to discuss their academic circumstances

#### STUDENT WELFARE

The Student Welfare Team is comprised of professional and friendly staff qualified to assist students in a broad range of areas, including counselling. The service is free and confidential. Students can set appointments at level 5 reception.

#### **FACILITIES**

Free internet access, student email, IT support and Moodle access are available for all students enrolled at CIC. A student lounge, computer labs, prayer room, study room, Library and a student dining area provides the students with a place to study or rest.

For further information please visit our website www.cambridgecollege.com.au



# CIC Academic Board

(External members)



#### **Emeritus Professor Alan Lindsay**

Alan Lindsay was appointed as an Emeritus Professor of Monash University following his retirement as Deputy Vice-Chancellor and Vice-President in 2006. Since then, he has provided consulting services to universities and private higher education institutions on institutional strategy and management; quality assurance and improvement; audit processes; leadership development; and international education. He also has been involved extensively in higher education quality audit and accreditation processes for government agencies in Australia and overseas. He is a member of the Experts Register, Tertiary Education Quality and Standards Agency, and is an honorary auditor for the academic accreditation agencies in Saudi Arabia and Hong Kong. He has been an AUQA auditor and a Senior Chair for the Victorian Registration and Qualifications Authority.

Alan Lindsay's contributions to higher education were recognised in the 2014 Queen's Birthday honours list with the award of Member (AM) in the Order of Australia.



#### **Emerita Professor Anne Chapman**

Ann Chapman was a full-time academic at the University of Western Australia from 1996 to 2013. From 2009 to 2012, she was a Professor of Education (Level E) at the UWA's Graduate School of Education, where she held key leadership roles in the management and delivery of transnational programmes. As Chair of the International Committee and Director of Transnational Programmes, she managed all matters pertaining to international projects and relations for the Faculty. She was responsible for the academic coordination of programmes delivered offshore, for mentoring staff new to offshore teaching, and for ensuring that mechanisms were in place to ensure quality. She was instrumental in developing new programme proposals for the Graduate Diploma in Education and the Master of Education, which commenced at Ngee Ann Polytechnic in Singapore in 2011.



#### **Dr Paul Collier**

Paul Collier graduated as a Certified Practising Accountant (CPA) with a Bachelor of Business from University of Technology, Sydney, and with a Master of Commerce in Organisational Behaviour from the University of New South Wales. He completed his PhD. at the University of Warwick in the UK. He also holds a Graduate Diploma of Education.

Paul was Chief Financial Officer, Company Secretary and, subsequently, General Manager (Operations) of Computer Resources Company, a Stock Exchange listed manufacturing company in Sydney, before undertaking a career change. He moved to the UK where he became Head of Training and Development for West Mercia Police.



#### **Don Gregg**

Don Gregg is a business strategy expert with over 25 years of experience crafting and implementing impactful business strategies in a range of industries. He has run large corporate divisions as well as smaller privately-owned businesses. His working life spans Australia and his native Canada. He holds a BASc (Systems Design Engineering) from the University of Waterloo and a Master of Business Administration from the University of Western Ontario.

He has been a director on ten boards and is a member of the Australian Institute of Company Directors. He now provides advice to a portfolio of businesses via Advice 4 Growth Pty Ltd.

# Why Higher Education at CIC?

CIC prepares students for successful careers; our experienced and supportive lecturers provide an industry-relevant academic curriculum and our Career Assist Program equips students with relevant practical skills and knowledge towards gaining employment.

#### The Career Assist Program helps with:

- Resume preparation
- Interview preparation and practice
- Career counselling
- Networking and job opportunities

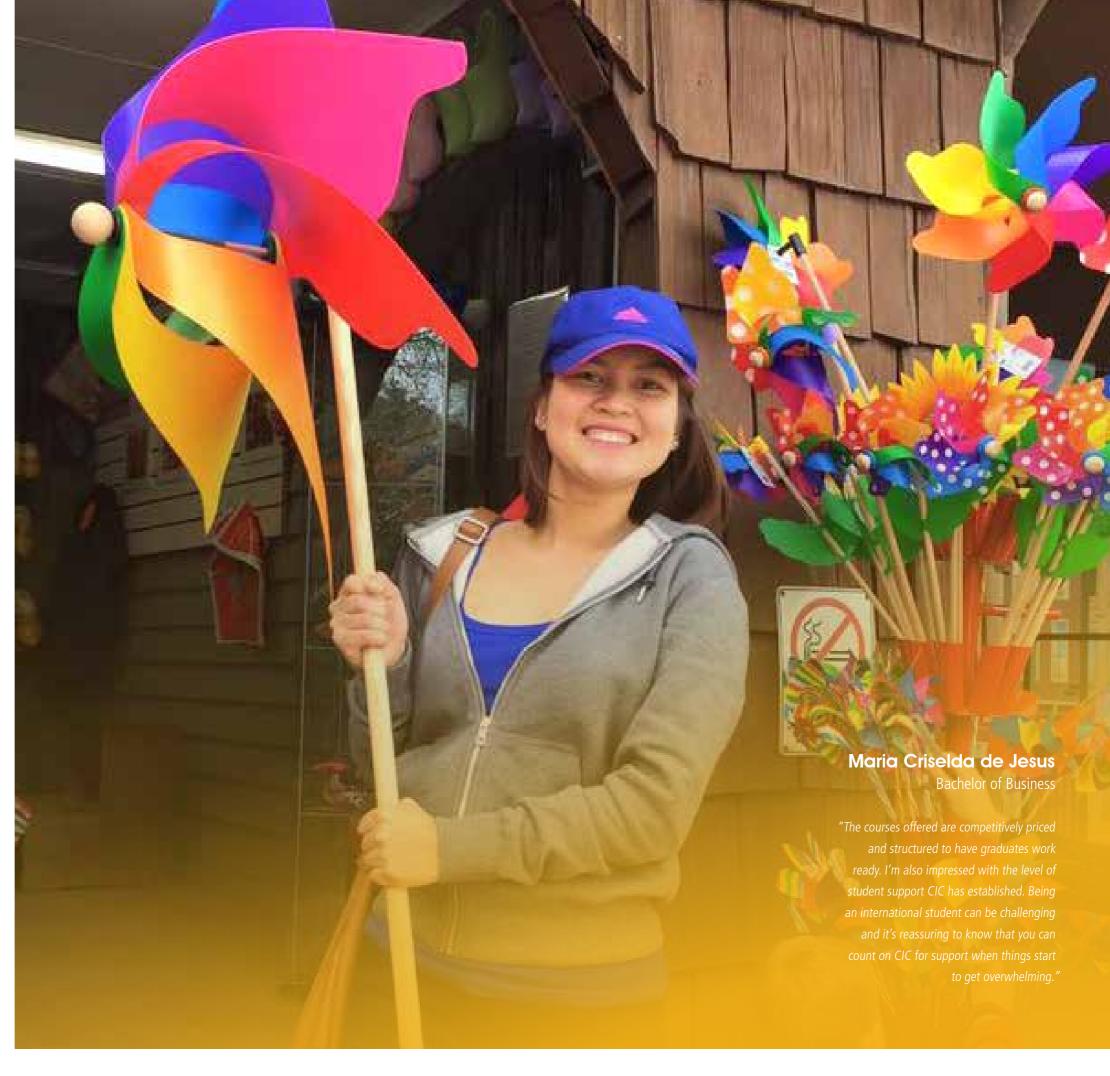
#### Other benefits of our higher education programs include:

- CAANZ and CPA accredited courses
- Highly qualified and experienced teachers
- Multiple intake dates (five intakes per year)
- Opportunity to fast track your studies via our Summer Term.
- Study two units over an 8-week term

#### CIC's higher education programs aim to:

- Provide a critically reflective theoretical and experiential learning context
- Integrate theory and practice in a dynamic learning environment
- Provide support in cultivating personal and professional development

As well as providing students with targeted learning opportunities, encouragement and quality teaching, CIC higher education programs are backed by a range of academic and personal support services.



# Student Support Services



Living and studying in a different country can be difficult; however, CIC is dedicated to helping students settle into their study and life in Australia smoothly by offering a range of services and activities.

At CIC we are dedicated to helping students settle into this new environment by offering a range of support services.

#### **Student Welfare**

Our Welfare department can assist you with

- finding suitable rental accommodation
- general advice on students' work rights
- local facilities in and around Melbourne CBD
- hospitals and medical clinics
- where to go for legal advice
- where to find consulates and embassies in Melbourne
- cultural groups and religious congregations
- private counselling

The Welfare and Student Services department is also here to assist you with guidance if cultural, financial or wellbeing support is required. For further information, please visit www.cambridgecollege.com.au.

#### Academic Skills Workshop

Our academic and mentoring support service is facilitated by our Learning Advisors. Our academic and mentoring support services help students improve their communication and presentations skills, prepare for assignments and exams, and develop their independent study capabilities. Students come away from these sessions with improved self-confidence and ability to be successful in their study.

#### **Career Assist Program**

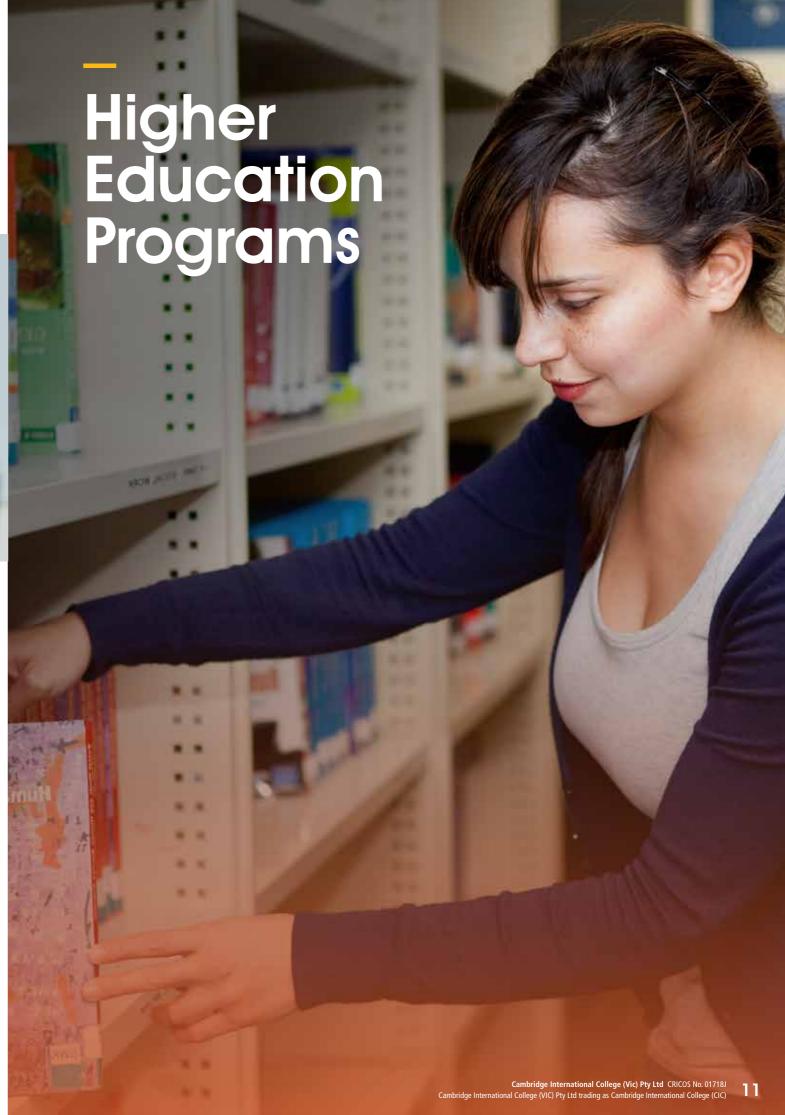
The Career Assist Program supports our students in preparing for the Australian job market. Through the assistance of our Careers Counsellor, students are coached through the job search process and are able to improve their skills in resume and cover letter writing, networking and interviewing.

#### **English Language Support**

English teachers are available every day between 11:30 am to 12:30 pm and 1:15 pm to 2:15 pm, Mondays to Fridays for one on one consultations or group discussions. From time to time, workshops are made available to students to help enhance their academic presentation skills, essay writing skills or just general grammar support.

#### **General Enquiries and Assistance**

The CIC team at Level 5 are student support advocates who can provide general advice or direction for all your concerns and enquiries all throughout your student life.



#### **Bachelor of Business**

#### (Accounting) CRICOS Code: 072490C

The Bachelor of Business (Accounting) aims to produce graduates who will communicate effectively and act perceptively within a business environment, produce innovative solutions to problems and apply investigative skills to the range of complex challenges one faces in a business context. Furthermore, graduates will develop a thorough understanding of the core principles of business and accounting, giving them the skills required to perform in a variety of accounting based roles in the corporate sector.

The program offers pathways into CPA and CAANZ membership and incorporates the Core Body of Knowledge in Business that is recommended by the CPA.

#### **Career Opportunities**

Upon successful completion of the Bachelor of Business (Accounting), students will have gained the skills and knowledge to work in the financial sector and a business oriented role within internationally or domestically focused organisations.

#### **Course Delivery**

Duration: 3 years (12 x 6 week terms) Study Mode: Full-time, Face to face

#### **Entry Requirements**

Please refer to our admissions requirements and English language requirements for more information prior to completing your application.

English - IELTS 6.0 (Academic) overall or equivalent

Academic Offshore - Completion of year 12 equivalent with a minimum ATAR of 50

Academic Onshore - Most recent academic transcript

\*note for onshore applications post secondary studies will take precedence

#### **Intake Dates**

2016 - 11 January, 21 March, 30 May, 15 August, 24 October

#### **Opportunities for Further Study**

Students who successfully complete the Bachelor of Business (Accounting) can apply to study a number of post-graduate qualifications in Australia and abroad.

For more information on this course, please visit www.cambridgecollege.com.au

| FIRST YEAR UNITS |   |                       |
|------------------|---|-----------------------|
| BBAC101          | C | Accounting Principles |

| BBAC102 | С | Business Technology and<br>Knowledge Management |
|---------|---|---|
| BBAC201 | C | Business Statistics                             |
| BBAC202 | C | Economic Principles                             |
|         |   |   |

BBAL201 C Business Law C Market Principles

BBMM101 C Introduction to Management

Plus one (1) Elective

#### **SECOND YEAR UNITS**

| BBAC301   | C | Financial Accounting Practice           |
|-----------|---|---|
| BBAC302 C |   | Information Technology for Accountants  |
| BBAC401   | C | Corporate Accounting                    |
| BBAL401   | C | Company Law                             |
| BBMM301 C |   | Management and Organisational Behaviour |

Plus three (3) Electives

#### THIRD YEAR UNITS

| BBAC501 | C | Project Management Accounting       |
|---------|---|-------------------------------------|
| BBAC502 | C | Financial Accounting Theory         |
| BBAC601 | C | Auditing and Assurance              |
| BBAC602 | C | Business and Corporate Finance      |
| BBAL501 | C | Taxation Law                        |
| BBMM501 | C | Business, Society and Ethics        |
| BBMM602 | C | Corporate Sustainability Management |
|         |   |                                     |

Plus one (1) Elective

#### **Bachelor of Business**

#### (Management) CRICOS Code: 072493M

The Bachelor of Business (Management) equips graduates with the skills and knowledge required to become leaders in business. Learning to deal with complex issues, students develop the aptitude to successfully lead teams while developing a sound understanding of finance and marketing principles, business laws, and human resources.

#### **Career Opportunities**

Upon successful completion of the Bachelor of Business (Management), students will have gained the skills and knowledge to work in management roles within organisations.

#### **Course Delivery**

Duration: 3 years (12 x 6 week terms) Study Mode: Full-time, Face to face

#### **Entry Requirements**

Please refer to our admissions requirements and English language requirements for more information prior to completing your application.

English - IELTS 6.0 (Academic) overall or equivalent

Academic Offshore - Completion of year 12 equivalent with a minimum ATAR of 50

Academic Onshore - Most recent academic transcript

\*note for onshore applications post secondary studies will take precedence

#### **Intake Dates**

2016 - 11 January, 21 March, 30 May, 15 August, 24 October

#### **Opportunities for Further Study**

Students who successfully complete the Bachelor of Business (Management) can apply to study a number of post-graduate qualifications in Australia and abroad.

For more information on this course, please visit www.cambridgecollege.com.au

#### **FIRST YEAR UNITS**

| BBAC101                                 | C | Accounting Principles                           |  |
|---|---|---|--|
| BBAC102                                 | C | Business Technology and<br>Knowledge Management |  |
| BBAC201                                 | C | Business Statistics                             |  |
| BBAC202 C BBAL201 C BBMK201 C BBMM101 C |   | Economic Principles                             |  |
|   |   | Business Law                                    |  |
|   |   | Market Principles                               |  |
|   |   | Introduction to Management                      |  |

Plus one (1) Elective

#### **SECOND YEAR UNITS**

| BBAL402 | C | Labour Relations and Employment Law                     |  |  |
|---------|---|---|--|--|
| BBMM301 | C | Management and Organisational Behaviour                 |  |  |
| BBMM302 | С | Introduction to Human Resource<br>Management Principles |  |  |
| BBMM303 | C | Organisational Structure and Design                     |  |  |
| BBMM401 | С | Interpersonal Communications and Conflict Negotiations  |  |  |

Di... th..... (2) El. -ti....

|           | Plus three (3) Electives |   |                                       |
|-----------|--------------------------|---|---------------------------------------|
|           | THIRD YEAR UNITS         |   |                                       |
|           | BBMM501                  | С | Business, Society and Ethics          |
|           | BBMM503                  | C | Leadership Development                |
|           | BBMM504 C                |   | Business Strategy and Planning        |
| BBMM602 C |                          | C | Corporate Sustainability Management   |
|           | BBMM603 C                |   | Organisational Change and Development |
|           | BBMM604                  | C | Operations Management                 |
|           | Plus two (2) Electives   |   |                                       |

<sup>\*</sup>Units are correct as at time of printing but subject to change

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#### **Bachelor of Business**

#### (Marketing) CRICOS Code: 072491B

The Bachelor of Business (Marketing) aims to produce graduates who have a thorough knowledge of business and marketing principles and practices. Students will gain the skills and knowledge to identify marketing opportunities, generate new ideas, undertake market research and analysis, and confidently apply their knowledge and skills in marketing positions within domestic Australian or internationally focused organisations.

#### **Career Opportunities**

Upon successful completion of the Bachelor of Business (Marketing), students will have gained the skills and knowledge to work in a marketing and a business-oriented role within internationally or domestically focused organisations.

#### **Course Delivery**

Duration: 3 years (12 x 6 week terms) Study Mode: Full-time, Face to face

#### **Entry Requirements**

Please refer to our admissions requirements and English language requirements for more information prior to completing your application.

English - IELTS 6.0 (Academic) overall or equivalent

Academic Offshore - Completion of year 12 equivalent with a minimum ATAR of 50

Academic Onshore - Most recent academic transcript

\*note for onshore applications post secondary studies will take precedence

#### **Intake Dates**

2016 - 11 January, 21 March, 30 May, 15 August, 24 October

#### **Opportunities for Further Study**

Students who successfully complete the Bachelor of Business (Marketing) can apply to study a number of post-graduate qualifications in Australia and abroad.

For more information on this course, please visit www.cambridgecollege.com.au

| FIRST YEAR | UNI | TS                    |
|------------|-----|-----------------------|
| BBAC101    | C   | Accounting Principles |

C Business Technology and Knowledge Management

BBAC201 C Business Statistics

BBAC202 C Economic Principles

BBAL201 C Business Law

BBMK201 C Market Principles

BBMM101 C Introduction to Management

Plus one (1) Elective

#### SECOND YEAR UNITS

| BBMK301 | C | The Marketing Mi |
|---------|---|------------------|
| RRMK302 | ( | Market Research  |

C Integrated Marketing Communication

C Buyer Behaviour and Branding

BBMK403 C New Product Development

Introduction to Human Resource BBMM302 E Management Principles

Plus three (3) Electives

#### THIRD YEAR UNITS

| BBMK501 | C | Market Planning and Strategy       |
|---------|---|------------------------------------|
| BBMK502 | C | International Marketing Management |
| BBMK601 | C | Services Marketing and Management  |
| BBMK602 | C | Competitive Analysis               |
| BBMM501 | C | Business, Society and Ethics       |
|         |   |                                    |

Plus two (2) Electives

\*Units are correct as at time of printing but subject to change

BBMM602 C Corporate Sustainability Management



#### Living in Australia

Moving to Australia may seem like a daunting experience, but CIC helps make the process as easy as possible. Students are encouraged to come prepared with information needed to adapt to life in Australia with as little stress as possible. Some things to be aware of:

- Accommodation options, both temporary and long-term
- Transportation
- Banking and budgeting
- Paying taxes
- Bringing school-aged dependents with you

As a key destination for students from all over the world, Australia has a number of established support networks for international students. These networks are available for various needs including accommodation and job-seeking.

Good sources of information for these topics are as follows:

www.studyinaustralia.gov.au/global/live-in-australia www.studymelbourne.vic.gov.au

#### **Accommodation**

There are a range of living options available in Melbourne, making it essential to decide on what type of accommodation you prefer before you move.

#### Live in Melbourne

www.studymelbourne.vic.gov.au/where-to-live

#### Cost of Living

It is important to be aware of the cost of living (accommodation, food, travel etc.) before moving to Australia. Several websites offer cost estimates for student's living expenses in Australia and while the actual cost will vary depending on your preferences, CIC recommends researching the cost of living before you move.

The following links have detailed information about the cost of living:

#### Living in Melbourne

 $www.studymelbourne.vic.gov.au/life/cost-of-living\\www.studyinaustralia.gov.au/global/live-in-australia/living-costs$ 

# On Campus Activities

Our fun on-campus activities offer students an opportunity to meet their fellow students and make friends from all around the world.

#### **Welcome Stand**

At the start of each term, Student Services, Student Reps and Ambassadors host the Welcome Stand. This is an opportunity for new and continuing students to meet, say hello to staff and grab a snack before class.

#### Workshops

CIC hosts a range of workshops each term. The workshops are free and cover a range of topics including job assistance, work rights, study support and special guest industry experts from CPA.

#### Seasonal Social Spot

Each season the SRB and Student Services host an all-day social event to match the weather. For instance, our all-day Winter Warmer event is a big hit serving up hot soup, tips on staying flu-free and, of course, meeting and greeting fellow students and staff.

# How to Apply

### Apply using one of the following options:

Complete the application form on the next page and return it by post or email.

#### Email:

admissions@cambridgecollege.com.au

#### Post:

422 Little Collins Street, Melbourne, Victoria, Australia 3000

#### Before you submit your application

Ensure that the application form has been filled in, signed and course entry requirements have been provided. These may include:

- Copy of your current passport
- Most current academic transcripts
- English proficiency documentation

If you have any relevant prior learning that, you believe, demonstrates that you already have the knowledge and competencies in the module/s, you can apply for Advance Standing when submitting your application to CIC.

Please note that if your advanced standing has been approved by CIC, your duration of study on your confirmation of enrolment will be changed accordingly.

At the time of enrolment, you must be over 18 years old.

# What happens next?

Your application will be assessed and upon acceptance to the college, you will be issued a Letter of Offer, outlining total course costs, course duration, any conditions to course entry and payment information. This will be sent via email and will include a copy of the written agreement.

Within 48 hours of receipt of payment, you will be issued the Electronic Confirmation of Enrolment (eCoE). If you wish to amend the details of your enrolment or request supplementary services from the College, please contact College Admissions.

2

Submit the signed written agreement and copy of your payment to the College. Acceptable payment methods include bank draft, electronic transfer and credit card.

#### **Course Fees**

For more information on course fees, please visit our website www.cambridgecollege.com.au



#### **ESOS Act**

#### www.internationaleducation.gov.au

The Education Services for Overseas Students Act governs and regulates the delivery of education in Australia for overseas students studying in Australia on a student visa.

The National Code sets forth nationally consistent standards that education providers must comply with regards to course delivery and the related laws protecting international students.

#### **Tuition Protection Service**

www.tps.gov.au

The TPS is a government initiative protecting international students in the event that an education provider is unable to fulfil their obligation to deliver the agreed course of study. The TPS ensures that international students are able to complete their studies in another course or another education provider or that they get a refund of their unspent tuition fees.

#### **Refunds and Deferments**

For information about refunds or our process for applying for deferment, suspension or cancellation of enrolment please see our website www.cambridgecollege.com.au

#### **Tuition Fees**

Tuition fee information is available on the CIC website. All tuition fees are current and subject to change every calendar year.

#### **OSHC**

Overseas Student Health Cover is mandatory for international students in Australia. More information on what cover you need is available at www.health.gov.au and search for "overseas student cover".

#### Other Relevant Policies and Procedures

www.cambridgecollege.com.au

Please visit our website for information on the following:

- Transfer between provider Policy and Procedure
- Advanced Standing Policy and Procedure
- Complaints and Appeals Policy and Procedure
- Deferring, Suspending or Cancelling Student Enrolment Policy and Procedure
- Academic Progress Policy and Procedure
- Student Support Policy and Procedure

## Application for Higher Education Admission Form 2016



Representative/Agent Stamp

| 1 Cladial Details  |                                  |   |                                      |   |  |
|--|----------------------------------|---|--------------------------------------|---|--|
| Family Name:   | Given Name:<br>(As per passport) | *************************************** | Date of Birth:                       |   |  |
| Gender : Male Female   | Nationality:                     |   | Country of Birth:                    |   |  |
| Are you married/In a de facto relationship   | o? Yes No                        | If Yes, please state date of ma         | arriage/de facto relationship:       | • |  |
| Do you speak a language other than English only                                      |                                  |   | hat is spoken most often)            |   |  |
| How well do you speak English?   |                                  | Not Well Not                            |                                      | • |  |
| Are you of Aboriginal or Torres Strait Is  | ,                                |   |                                      | 'Ves' hoves)                            |  |
| No Yes, Aboriginal   | Yes, Torres Strait Islander      |   | and foldinger origin, mark both      | 100 00000)                              |  |
| Student Contact Details  |                                  |   |                                      |   |  |
| Please provide the physical address (stre work or other purposes before returning to | o your home.                     |   |                                      |   |  |
| If you are from a rural area use the addre<br>Address of your usual residence        |                                  |   |                                      |   |  |
| Address of your disdal residence   |                                  |   | Flat/unit details                    |   |  |
|  | Street/ lot number (e.g. 205 o   | r Lot 118)                              | Street name Suburb, locality or town |   |  |
|  |                                  |   | Postcode                             |   |  |
| Contact No. (Include country code):  | Country                          |   |                                      |   |  |
| Postal Address   |                                  |   | Flat/unit details                    |   |  |
| (if different from above)  | Street/ lot number (e.g. 205 o   | r Lot 118)                              | Street name                          |   |  |
|  | Postal delivery information (e.  | g. PO Box 254)                          | Suburb, locality or town             |   |  |
|  | State/territory                  | • | Postcode                             |   |  |
| Address or intended address  | Country                          |   | Flat/unit details                    |   |  |
| (if known) in Australia  |                                  |   | Street name                          |   |  |
|  |                                  |   | Suburb, locality or town             |   |  |
|  | State/territory                  |   | Postcode                             |   |  |
|  | Country                          |   | ,                                    |   |  |
| Email:   |                                  |   |                                      | •••••                                   |  |
| Name:  | R                                | elationship:                            | Mobile/Telepho                       | ne:                                     |  |
| Other Details:   |                                  |   |                                      |   |  |
| Are you currently in Australia?  | No - If no, go to next section   | on. Yes, if yes, wha                    | at is your passport number?          |   |  |
| Visa Expiry Date:///   | What type of visa                | will you be holding when you            | commence your studies?               |   |  |
| (day) (month) (ye  | ear) Student                     | Working Holiday                         | Tourist Other                        |   |  |
| If you will be applying/extending your   | student visa, at which DIBP of   | fice or embassy will you apply          | /extend your student visa:           |   |  |
|  |                                  |   |                                      |   |  |
| Health Cover:  |                                  |   |                                      |   |  |
| Student visa applicants: Would you   | like Cambridge International Co  | ollege to arrange Overseas St           | tudent Health Cover for you?         |   |  |
| No, I will arrange my own OSHC   | (provide evidence)               | Yes, please arrange OSH                 | C for me.                            |   |  |
| If yes, please select one of the follow  | ing coverage types:              | Single Family                           | One dependant (sp                    | ouse or child)                          |  |
| More than one dependant, pleas   | se select one of the following o | ptions: Spou                            | use and child/children               | Children only                           |  |
| Do you consider yourself to have a pe  | ermanent and significant disabi  | lity? Yes                               | No If yes, please                    | indicate:                               |  |
| Hearing/Deaf Physical  | Intellectual                     | arning Medical Co                       | ondition Mental Illness              | Vision Others                           |  |
| Schooling, Educational Quali   | fications and Work Expe          | erience                                 |                                      |   |  |
| What is your highest COMPLETED so  | •                                |   |                                      |   |  |
| Year 12 or equivalent  | Year 11 or equivalent            | Year 10 or equiv                        | valent valent                        |   |  |
| Year 9 or equivalent   | Year 8 or equivalent             | Never attended                          |                                      |   |  |
| In which YEAR did you complete that s  | school level?                    |   |                                      |   |  |
| Highest qualification achieved:  |                                  |   | alification achieved?                | ustralia Overseas                       |  |
| Specify country:   |                                  |   |                                      |   |  |
|  |                                  |   |                                      |   |  |
| Total number's of years work experience  |                                  |   |                                      |   |  |

Cambridge International College (CIC) - Application for Higher Education Admission Form 2016

Page 1 of 3

#### Application for Higher Education Admission Form 2016



| Advanced Standing  |                                    |  |  |  |
|--|------------------------------------|--|--|--|
| Are you seeking Credit Transfer?   | No                                 |  |  |  |
| If you ticked yes to the above, please submit your transcripts and unit outlines), with your enrolment | . 0                                | t supporting documents (certified academic |  |  |
| Higher Education - I wish to apply for the fo  | bllowing                           |  |  |  |
| Melbourne (CRICOS No. 01718J)  |                                    |  |  |  |
| Higher Education Program   | Intake Dates                       |  |  |  |
| Bachelor of Business (Accounting) Bachelor of Business (Management) Bachelor of Business (Marketing)   | 2016                               | I wish to commence my enrolment on:        |  |  |
| Employment   |                                    |  |  |  |
| Of the following categories, which BEST describes your current employment status?                      |                                    |  |  |  |
| ☐ Full-time employee ☐ Part-time employee ☐ Self-employed - not employing others                       |                                    |  |  |  |
| Employer Employed - unpaid worker in a family business Unemployed - seeking full-time work             |                                    |  |  |  |
| Unemployed - seeking part-time work Not employed - not seeking employment                              |                                    |  |  |  |
| Study reason   |                                    |  |  |  |
| Of the following categories, which BEST describe   | s your main reason for undertaking | this course/traineeship/apprenticeship?    |  |  |
| To get a job To develop my exi   |                                    |  |  |  |
| ☐ To get a better job/promotion ☐ It was a requirement of my job ☐ I wanted extra skills for my job    |                                    |  |  |  |
| To get into another course of study  For personal interest or self-development  Other reasons          |                                    |  |  |  |
|  |                                    |  |  |  |
| Documents attached to this application   | on:                                |  |  |  |
| (Certified or verified)  |                                    |  |  |  |
| Academic transcripts IELTS Certificate or equivalent proof of English                                  |                                    |  |  |  |
| Passport copy Copy of current Australian visa, if applicable Relevant work experience, if applicable   |                                    |  |  |  |

### Application for Higher Education Admission Form 2016



#### Applications:

Email: admissions@cambridgecollege.com.au

Fax: +61396634922

Post: Admissions, Level 5, 422 Little Collins Street,

Melbourne, Victoria 3000

CIC will contact you with the details of the enrolment process upon receipt of this application.

You may need to provide CIC with further details or documents.

| How did you hear about CIC?  Cambridge International College website  Newspaper/Magazine  | Exhibition/Fair Facebook/Twitter                             |
|---|--|
| - Is the friend/family member a current or former CIC student?  Yes  Recommended by an education agent Other, please specify:   |  |
| Student Declaration:  | Office Use Only:   |
| I, acknowledge that I have read and understood the information provided above. I also acknowledge that I have read CIC's student prospectus, website, marketing material and received full information from CIC's Educational Agent (for enrolment through an educational agent) before making the decision to enrol in the course. The information and documents provided by me are true, genuine and correct in all respects. | Date Application Received: //// /// /// (day) (month) (year) |
|   | Received By:   |
|   | Decision on Application: Accepted Rejected                   |
| Signature:  | Name:  |
| Date: /   | Signature:   |
|   | Applicant information entered in TEAMS by:                   |
|   |  |

#### Contact us

#### Melbourne

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INTERNATIONAL STUDENT PROSPECTUS

2016