



## Admission to the First Year of the English-taught Master's Degree Program in "Medicine and Surgery"

### AVAILABLE SEATS

Applications are now open for the admission to the English-taught Master's Degree Program in Medicine and Surgery at the Rome Campus of Università Cattolica del Sacro Cuore. The following number of seats is available:

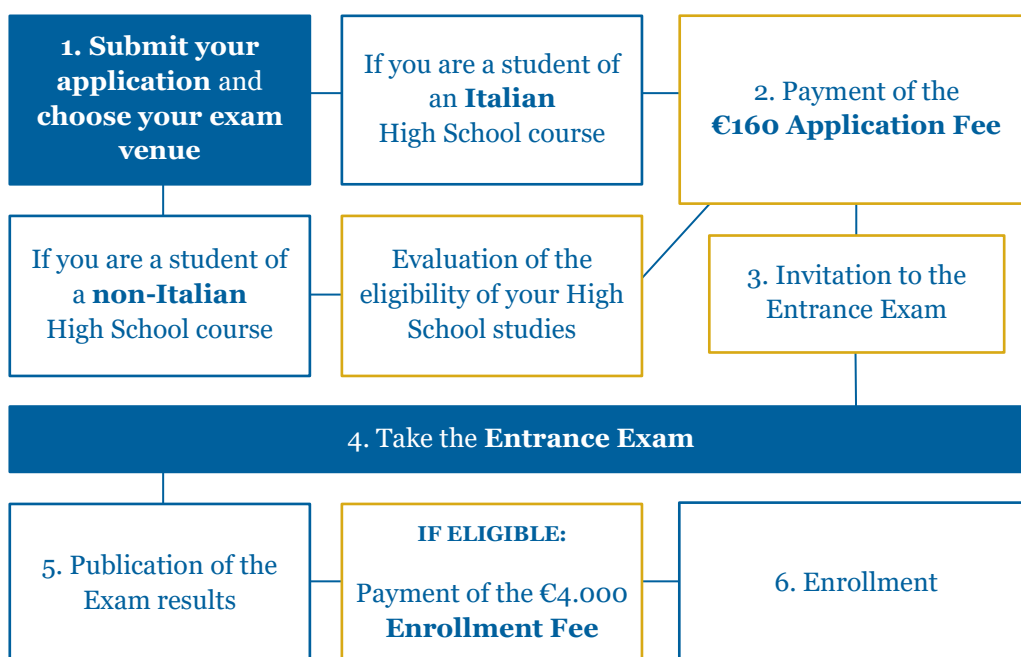
**20 seats** for Italian and EU citizens living anywhere and non-EU citizens who are already living in Italy legally (with a "*permesso di soggiorno*" / residence permit);

**30 seats** for non-EU citizens living abroad.

### TIMELINE

<b>October 10, 2019</b>	Application opening
<b>February 4, 2020</b>	Application deadline
<b>February 12, 2020</b>	Deadline for the €160 Application Fee
<b>February 21, 2020</b>	Publication of the final Invitation List
<b>February 27, 2020</b>	Entrance Exam
<b>Starting from March 9, 2020</b>	Publication of the Exam results
<b>March 9 – March 19, 2020</b>	Enrollment Procedure
<b>March 23, 2020</b>	Beginning of the Waiting-list calls
<b>September 7, 2020</b>	Deadline for the additional documents for international students

### FLOWCHART





## How to apply to Medicine and Surgery - 1

### REQUIREMENTS

- 1) Being at least 17-years old at the time of your enrollment in the Program (starting from March 2020)
- 2) Being enrolled in the final year of a High School course; **or** having already obtained a High School qualification, either Italian or non-Italian.

Non-Italian High School Qualifications must be obtained after **at least 12 years of global schooling** and be eligible for the admission to Italian University Programs. Depending on both the Italian legislation and the regulations of the respective Country of origin, applicants with **less than 12 years of global schooling** need to submit a certification of:

- either an official “*Academic Eligibility*”; or
- any post-High School courses, along with a corresponding transcript and the documentation indicating the formative content of such courses.

If you have a non-Italian High School Qualification and you need support for its eligibility in the Italian system, please visit <https://international.unicatt.it>.

### APPLICATION PROCEDURE

#### Step A – Submitting your application (by February 4, 2020)

##### Only for students of Italian High School courses:

- Access <http://roma.unicatt.it>
- From the home-page click on the link labelled *Medicine and Surgery Admission 2020/2021*
- Read the instructions and documents, then click on “*Iscriviti online*”
- Follow the on-screen instructions: fill in the online form and choose your preferred Exam Venue

##### Only for students of non-Italian High School courses:

- Access <https://international.unicatt.it>;
- From the home-page click on the link labelled *Medicine and Surgery*
- Read the instructions and documents, then click on “*Apply Now*”
- Follow the on-screen instructions: fill in the online form and choose your preferred Exam Venue
- Non-Italian High School qualifications will be subject to an evaluation in order to verify the eligibility to access Italian University Programs
- You will receive an official response on the eligibility of your High School qualification shortly after
- If your eligibility is confirmed, you can proceed to Step B and pay the €160 Application Fee



## How to apply to Medicine and Surgery - 2

### APPLICATION PROCEDURE

#### Step B – Pay the €160 Application Fee (by February 12, 2020)

In order to finalize your application, it is mandatory to pay an Application Fee amounting to **€160**. The payment must be finalized **no later than February 12, 2020** and any applicant who completes this payment after the deadline will **not** be allowed to take the Entrance Exam.

Please note that the receipt of the payment will be required on the day of the Exam.

**The Application Fee is not refundable in any circumstance.**

#### Only for students of **Italian** High School courses:

- After completing the Online Application form, you will be able to print a MAV payment slip of **€160** that you can use to pay the Application Fee.

#### Only for students of **non-Italian** High School courses:

- If the eligibility of your High School Qualification has been confirmed, you will receive **a new e-mail message** and your account will be updated.
- Follow the on-screen instructions. You will be allowed to pay the **€160** Application Fee by Credit Card.

Once the payment of the Application Fee has been registered, applicants may also access an **online simulator** to prepare for the Entrance Exam. This simulator features a database of more than 3.000 question items.

#### Step C – Invitation to the Exam

Shortly after completing the payment of the Application Fee, you will receive a new e-mail message with a confirmation of the Exam Venue that you have been assigned to, based on the preferred location indicated in the application form.

The official Invitation List containing all the final assignments of the Entrance Exam locations will be published on **February 21, 2020** on <http://roma.unicatt.it>.



## For applicants with Disabilities and/or Learning Disorders

### PROCEDURE

#### For applicants with Disabilities

#### Only for students of **Italian** High School courses:

- Access <http://roma.unicatt.it> and log into your Application Form
- You will find a specific section of the online form labelled “Candidati con disabilità e/o affetti da D.S.A”
- Upload the official certification attesting your disability from within the interface no later than February 4, 2020
- Based on the evaluation of our committee, you may be granted up to 50% additional time to complete the Entrance Exam

#### Only for students of **non-Italian** High School courses:

- Access <https://international.unicatt.it>;
- From the home-page click on the link labelled *Medicine and Surgery*
- Download the form to request special support (“compensatory tools”) for the Entrance Exam
- Fill out the form, then send the official certification attesting your disability along with the form in question **by e-mail to [international.admissions-rm@unicatt.it](mailto:international.admissions-rm@unicatt.it)** no later than February 4, 2020
- Based on the evaluation of our committee, you may be granted up to 50% additional time to complete the Entrance Exam

### PROCEDURE

#### For applicants with Learning Disorders

- Access <http://roma.unicatt.it> and log into your Application Form
- You will find a section of the online form labelled “Candidati con disabilità e/o affetti da D.S.A”
- Upload the official certification attesting your learning disorder from within the interface no later than February 4, 2020
- Based on the evaluation of our committee, you may be granted up to 30% additional time and the use of extra tools to complete the Entrance Exam
- Applicants are required to submit a certification of their Learning Disorder via e-mail, which must have been issued no more than three years before by a nationally-accredited structure
- It is mandatory to send the documentation **by e-mail to [international.admissions-rm@unicatt.it](mailto:international.admissions-rm@unicatt.it)** no later than February 4, 2020
- Based on the evaluation of our committee, you may be granted up to 30% additional time and the use of extra tools to complete the Entrance Exam

**Please note:** any medical certification issued outside of Italy **must be submitted in Italian or in English**. Alternatively, the original certification needs to be accompanied by **an official translation in Italian or English of the same document**.

In all Countries where the professional role of the official translator is legally established and used for such purposes, the conformity of the translation will be declared by the translator and then legalized by the respective Consular office. In those Countries where the professional role of the official translator is not legally established and used for such purposes, the user needs to refer directly to the Consular offices in order to validate the documentation.



## Medicine and Surgery Entrance Exam

Admission to the English-taught Degree Program in *Medicine and Surgery* is determined exclusively by the results of a **computer-based Entrance Exam**.

### EXAM STRUCTURE

- **65 questions (total)**
  - **2 questions** on general knowledge;
  - **20 questions** on logic-related subjects;
  - **18 questions** on Biology;
  - **12 questions** on Chemistry;
  - **8 questions** on Physics and Math;
  - **5 questions** on religious and ethical culture.

### EVALUATION CRITERIA

- **+1 points** for each **correct** answer;
- **Minus 0.25 points** for each **wrong** answer;
- **No points** for each question left **blank / unanswered**.

The minimum score required to pass the Exam is **15** out of a maximum of **65 points**.

The Exam has a total duration of **65 minutes**.

### TIMETABLE AND VENUES

The Entrance Exam will take place on **February 27, 2020 at 2.00 pm** for all available venues, although the definitive timetable may be changed for organizational reasons. All applicants will be able to choose their preferred Exam Venue among a list of options available while filling out the Application Form.

At the end of the procedure, applicants will receive an e-mail message confirming the timetable and Exam venue that they have been assigned to.

The final Invitation List, detailing the timetable and Exam venue for each applicant, will be published on <http://roma.unicatt.it> by **February 21, 2020**.

Università Cattolica del Sacro Cuore reserves the right to modify the date, timetable and venue of the Entrance Exam at any time, should this be required for organizational reasons.

On the day of the Exam, applicants are required to provide the Commission with a valid ID document among the following:

- ID Card / ID Document / Driving license;
- a valid passport;
- in the case of non-EU students already living in Italy, a valid residence permit.

Applicants need to also show the **payment receipt of the €160 Application Fee**, as well as any document certifying disabilities or learning disorders.

It is **forbidden** for any applicant to use mobile phones, tablets, laptops, calculators, books, notes or any internet-enabled or web-connected device during the Entrance Exam.

Applicants who arrive at the Exam Venue after the identification process is finished will **not** be allowed to take the Exam.



## Results of the Exam and Payment of the €4.000 Enrollment Fee

### PUBLICATION OF THE RANKINGS

The final rankings indicating the score achieved in the Entrance Exam will be published on <http://roma.unicatt.it> starting from **March 9, 2020**.

Applicants who achieve the first useful positions in the rankings will be selected as the winners of this competition and thus may enroll in the Program.

### PAYING THE ENROLLMENT FEE

The winners of this competition may enroll in Medicine and Surgery by **completing all the steps outlined below no later than March 19, 2020**.

Any applicant who does not complete all the following steps by this deadline will **not** be allowed to finalize their Enrollment. In any such case, any remaining vacant place will be then made available for the next applicants in the waiting-list.

#### For students of Italian High School courses:

- Access your Online Application on <http://roma.unicatt.it>
- From within the interface upload a scan copy of your ID document; your Certificate of Baptism (or a statement that attests your commitment to take an interview with our Ecclesial Assistant); a passport-size picture in color
- Confirm the information pertaining to your High School studies. If you have yet to attain your High School Diploma, choose the corresponding option
- After doing all the above, you will be able to generate and print a MAV payment slip amounting to €4.000, that you may use to perform this payment through a local Bank or an online-banking interface
- Once you have finalized your payment, send the receipt of your €4.000 Enrollment Fee payment by e-mail to [ammissioni-rm@unicatt.it](mailto:ammissioni-rm@unicatt.it)

#### For students of non-Italian High School courses:

- You must finalize the Enrollment Fee payment by means of a **Bank / Wire Transfer**, using the following parameters:
  - **Reason / Subject:** Medicina e chirurgia in lingua inglese 2020/21 – tassa di immatricolazione – NAME AND SURNAME
  - **Beneficiary:** UNIVERSITA' CATTOLICA DEL SACRO CUORE – Largo Francesco Vito 1 - 00168, ROMA (ITALIA)
  - **Bank name:** Banca Popolare di Sondrio
  - **Bank Address:** Via S. M. Fulcorina 5, 20123 Milano
  - **BIC / SWIFT:** POSOIT22
  - **IBAN:** IT12L0569601600000023965X39
- Once you have finalized your payment, send to [international.admissions-rm@unicatt.it](mailto:international.admissions-rm@unicatt.it):
  - 1) a Statement of Acceptance;
  - 2) the receipt of your €4.000 Enrollment Fee transaction;
  - 3) your Certificate of Baptism.

Students who do not have a Certificate of Baptism will have to schedule an interview with our Ecclesial Assistant. More information on this requirement will be provided later on by e-mail.

## Enrollment Procedure – Main requirements

**Starting from March 9 2020 and no later than March 19 2020** all admitted students are required to finalize their Enrollment by submitting the following documents either in person or by Courier.

Any admitted student who does not comply with the terms herein indicated will **not** be allowed to enroll in the Program and their position will be considered as **withdrawn**.

### 1

- Enrollment Form
- Statement Form concerning the Country of Income

*Applicants will be provided with instructions to download these documents by e-mail.*

### 2

- **For students of Italian High School courses** - Either a copy of the original High School Diploma **or** a self-certification of the High School Diploma.
- **For students of non-Italian High School courses:**
  - A transcript indicating the ongoing High School studies and confirming that the applicant is enrolled in the final year of their High School course; **or**
  - A copy of the final High School Diploma, in case the applicant has already attained their Qualification.

### 3

- Payment receipt of the €4.000 Enrollment Fee
- Two passport-size photos (with the candidate's name and surname written on the back-side)
- A photocopy of the student's ID document / ID Card / Passport.
- **Only for Italian students** – a copy of the student's Fiscal Code (Codice Fiscale).
- **For non-EU students that were already living in Italy at the time of applying for the test** - A photocopy of a valid residence permit

### 4

- Certificate of vaccination for Hepatitis B
- Certificate of anti-tuberculin Mantoux test, performed no more than 3 months before submission

*The medical certificates may be submitted within 60 days from the completion of the Enrollment procedure.*

### 5

- An English Language Certification, corresponding to the following types and respective minimum scores:
  - **ACADEMIC IELTS** – 6.0; or
  - **TOEFL IBT** – 80; or
  - **TOEFL Computer Based** – 213; or
  - **TOEFL Paper Based** – 550; or
  - **CAMBRIDGE** – FCE “First Certificate” with “GRADE B”.

*Applicants whose medium of education in High School was English do not need to submit this certificate.*

*In such cases, applicants need to show official proof of the language used in their High School studies.*



## Enrollment procedure – Additional documents for international students

International students are also required to submit the following documents either in person or by Courier **no later than September 7, 2020**.

- 1**  **For non-EU students that were living abroad at the time of applying for the test - A valid Visa for Study-related reasons (Type D), issued by an Italian Embassy / Consulate.**

*The Visa is a document issued by the Italian Embassies / Consulates, allowing a student to come to Italy for study-related reasons. All students who do not have an EU nationality are required to go to their Italian Embassy / Consulate and apply for a Visa after receiving confirmation of their admission to the Program.*

- 2**  **For all students with a non-Italian High School Diploma – A copy of the final High School Diploma; and**  
 **A *Dichiarazione di Valore* (Statement of Validity) that must be issued by the Italian Embassy / Consulate in the Country where the Diploma was awarded (if applicable).**

*The “Dichiarazione di Valore” is an official document issued by the Italian Embassies / Consulates that offers a description of a student’s Diploma and indicates its validity in the awarding Country for academic or professional purposes, as well as the legal status of the awarding institution. All international students are encouraged to apply for it after receiving confirmation of their admission to the Program.*

- 3**  **A *Codice Fiscale* (Fiscal Code / Tax Code)**

*The “Codice Fiscale” is an Italian document issued by the Government offices or by Italian Embassies / Consulates, consisting of a 16-character alphanumeric code that is provided free of charge. It needed to identify both Italian nationals and foreign residents and authorize any payment, contract or financial operation.*

## Where to submit the documents for the Enrollment procedure

### Only for students of Italian High School courses:

It is mandatory to submit (either in person or by post) all the above to the **Front-Office of the Student Service** (Polo Servizio Carriera Studenti) located in Largo Francesco Vito 1, 00168 Rome.

### Only for students of non-Italian High School courses:

It is mandatory to submit (either in person or by post) all the above to the **International Office of the Rome Campus**, located in Room 230 of the *Istituti Biologici* structure (Facoltà di Medicina e Chirurgia), in Largo Francesco Vito 1, 00168 Rome.





## How to request a refund of the €4.000 Enrollment Fee

Applicants may request a refund of the €4.000 Enrollment Fee **no later than 14 days from the day of submission of the Enrollment documents**. The request in question will then be subject to an evaluation by a dedicated Committee.

Please note that, if an applicant does **not** obtain their final High School Diploma by September 7 2020 and requests a refund, the request in question will **not** be accepted.

NON-EU students residing abroad who require a type-D Entry Visa may request a refund of the €4.000 Enrollment Fee **only in the case that the Visa request is officially rejected by the Italian Consulate or Embassy in their territory**. In this case, it is mandatory to provide the International Office of Università Cattolica del Sacro Cuore with an official document issued by the Italian Consulate or Embassy that clearly attests the reasons behind the rejection of the Visa application. Upon submitting this document, the request for a refund will be subject to an evaluation by a dedicated Committee.

## Note on legal obligations for under-18 NON-EU students living abroad

Applicants who are at least 17-years old at the time of their enrollment in the Program (starting from March 2020) may finalize the enrollment process by normally following the instructions described within this document.

**However, please be aware** that upon applying for a Visa through the Italian Consulate or the Italian Embassy **all NON-EU students who are under 18 will be required to appoint a legal guardian** as per the terms and laws that regulate travel and immigration of minors within the European territory.

Neither Università Cattolica del Sacro Cuore nor its representatives can have any direct involvement for this matter or take on the responsibility of being appointed as internal legal guardians, even for a short time period, since guardianship is a personal issue and entails a special type of responsibility that falls outside of the jurisdiction and scope of our institution.

We advise to investigate the following options:

1. The Italian Consulate / Embassy is the most important point of reference for such cases and may provide some direct contacts in Rome or in the Lazio Region for this purpose.
2. The Italian State has local agencies that provide tutors and guardians for minors, including non-Italian minors. The agency for the Lazio Region is:

*Garante dell'Infanzia e dell'adolescenza del Lazio*, Via della Pisana, 1301, 00163 Roma  
E-mail: [garanteinfanzia@regione.lazio.it](mailto:garanteinfanzia@regione.lazio.it)

The same agency for the Lazio Region publishes this list with some contacts that might be helpful to find a suitable legal guardian residing in Rome:

[http://www.garanteinfanzia.regione.lazio.it/garante\\_infanzia/argomento/struttura/205/209/](http://www.garanteinfanzia.regione.lazio.it/garante_infanzia/argomento/struttura/205/209/)



## Contact Information

Only for students of  
**Italian** High School courses

### Gestione Carriera e Servizi agli Studenti

**E-mail:** [ammissioni-rm@unicatt.it](mailto:ammissioni-rm@unicatt.it)

**Phone number:** 800 55 44 55

Opening hours	
Monday	9.30 AM – 3.00 PM
Tuesday	9.30 AM – 3.00 PM
Wednesday	9.30 AM – 3.00 PM
Thursday	1.00 PM – 4.00 PM
Friday	9.30 AM – 12.00 noon

Only for students of  
**Non-Italian** High School courses

### International Office - Roma

**E-mail:** [international.admissions-rm@unicatt.it](mailto:international.admissions-rm@unicatt.it)

**Phone number:** (+39) 06 3015 8705

Opening hours	
Monday	10.00 AM – 12.00 noon
Tuesday	10.00 AM – 12.00 noon 2.00 PM – 4.00 PM
Wednesday	10.00 AM – 12.00 noon
Thursday	10.00 AM – 12.00 noon 2.00 PM – 4.00 PM
Friday	10.00 AM – 12.00 noon

## NOTES

- *The official Competition Call in Italian [BANDO DI CONCORSO PER L'AMMISSIONE AL CORSO DI LAUREA MAGISTRALE A CICLO UNICO IN MEDICINE AND SURGERY (CLASSE LM-41) DELLA FACOLTA' DI MEDICINA E CHIRURGIA "A. GEMELLI" - A.A. 2020/2021] represents the **only legal reference for the procedure at hand**. The present document is provided exclusively as an additional resource.*
- *The University reserves the right to conduct all the necessary checks prescribed by the Law on the statements and documents provided by applicants and students. Should these declarations be false, the University may apply disciplinary measures established by current Law, up to the potential expulsion of the student.*
- *Fees and tuition amounts are determined by the Governing Bodies of Università Cattolica del SacroCuore. For further information, please refer to the following website (in Italian): <http://roma.unicatt.it>.*