

APPLICATION FORM

**MASTER OF ARTS DEGREE PROGRAMS/ACADEMIC MASTER PROGRAM  
ACADEMIC YEAR 2014/15**

Print-out each page of this form. Please print clearly or type your answers to all questions in capital letters, and return this form to the International Admissions Office. ALL ITEMS ARE COMPULSORY.

Mail completed application form to:  
**NABA Nuova Accademia di Belle Arti Milano**  
**C.A. International Admissions Office**  
**Via C. Darwin, 20 - 20143 Milano - Italy**

Or email to:  
**admissions@naba.it**

THE UNDERSIGNED	
First name	
Surname	
Date of birth	
Place of birth	
Country	
Nationality	
Gender F( ) M ( )	
Permanent address	
Town	
ZIP code	
Country	
Home phone number (including country and area code)	
Mobile phone number (including country and any other code)	
Skype Account (if available)	
Email address 1	
Email address 2	
Address for correspondance	
Town	
Zip code	
Country	

### COLLEGES, UNIVERSITIES ATTENDED

School name

Location

Date entered

Date departed

Graduation date

Graduation grade

Thesis or dissertation title on previous degree

Degree/qualification (BA, etc...)

### SECONDARY SCHOOL DIPLOMA

High school name

Location

Date entered

Date departed

Educational System to which secondary school diploma belongs to (ex. IGCSE, IB, ABITUR,... )

*In case the diploma does not have a specific name, please specify the country where the diploma was issued*

### OTHER INFORMATION

How did you hear about NABA?

Brochure

Web site\*

Press\*

Alumni\*

Exhibition / Fair\*

A NABA representative\*

School\*

Other (please state)

\*Please give the name

Have you already applied to NABA?

YES  NO

If yes, please state year

### REQUIRES

**To be admitted for the 2014/15 academic year to one of the following two-year Master of Arts Degree program:**

COMMUNICATION DESIGN (in Italian language)	<input type="checkbox"/>
DESIGN - Specialization in Interior Design (in English language)	<input type="checkbox"/>
DESIGN - Specialization in Product Design (in English language)	<input type="checkbox"/>
FASHION AND TEXTILE DESIGN (in English language)	<input type="checkbox"/>
VISUAL ARTS AND CURATORIAL STUDIES (in Italian language)	<input type="checkbox"/>

**To be admitted for the 2014/15 academic year to the following one-year Academic Master program in:**

PHOTOGRAPHY AND VISUAL DESIGN (in Italian language)	<input type="checkbox"/>
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### ATTACHES

To the present application form the following documents:

Curriculum vitae/resume	<input type="checkbox"/>
Artistic and professional portfolio of projects	<input type="checkbox"/>
Motivation letter	<input type="checkbox"/>
Academic transcript of previous studies, translated into English/Italian, listing subjects and exams, with corresponding number of hours/credits and short description of each subject's program	<input type="checkbox"/>
Copy of Bachelor Degree/Academic diploma translated into English/Italian	<input type="checkbox"/>
Documentation regarding further courses or seminars attended (if available)	<input type="checkbox"/>
Certificate attesting the knowledge of the Italian or English language (according to the chosen program), intermediate level B2 according to the Common European Framework of Reference	<input type="checkbox"/>
Copy of passport	<input type="checkbox"/>
Payment receipt of 100 euro application fee	<input type="checkbox"/>

### DECLARES

To have fully read, understood and accepted the admission regulation and conditions specified in the attached "General information" and "General conditions" sheets.

I certify that this application form is accurate and complete to the best of my knowledge.

Date \_\_\_\_\_

Student's signature \_\_\_\_\_

## GENERAL INFORMATION

### Audience

Each program has its own specific admission requirements, related to the kind of degree and specific technical and project skills. The evaluation commission is led by each program's Director and will evaluate whether the degree corresponds to requirements and will identify possible educational credits or debts upon assessing the candidate's application.

Master programs are open also to professionals with a previous background in the related field of study, or students with different degree or diploma, if the applicant is motivated by a research interest towards the programs' topics. Participants not holding a first level Bachelor degree/academic diploma will not earn the educational credits, but will receive a certificate of attendance on successfully completing the program.

### Admission process

Admissions are based on a personal evaluation by the course Director.

Within 7 days from the application, NABA will inform the candidates about the acceptance and, in case of positive feedback, will send the Admission Letter and Enrolment Form to the students. The admission will stay conditional until the declaration of value and the required language certificate are submitted to the school.

### Deadlines

Applications can be sent by post or e-mail within November 30, 2014.

Please notice that each course has a limited number of places and enrolments will be closed when reaching the above mentioned limit. When admission is confirmed, students are required to secure their place by returning the Enrolment Form and the receipt of payment of the pre-enrolment fee within 30 days from the Admission Letter's date.

### Application for a Study Visa to Italy (for Non European students only)

Upon receiving the enrolment form filled in and signed and the pre-enrolment fee payment, NABA will provide students with all necessary assistance in order to apply for the student visa.

To obtain the visa, NON European students shall submit a specific pre-enrolment form (called Modello A bis) to the Italian Embassy/Consulate in their country of origin.

The deadline to apply for pre-enrolment is usually scheduled by the end of May of each year, but may vary according to the guidelines yearly provided by the Italian Ministry of Education: students are invited to enquire directly the Italian Embassy/Consulate in the country of origin.

### Language proficiency

NABA postgraduate programs are taught in Italian or English. Students are required to submit evidence of the knowledge of the language according to the chosen program. The requested level for Italian and English programs is an intermediate level (B2 - according to the Common European Framework of Reference).

The Language Certificate shall be submitted by the beginning of the Master program.

The main English language certificates NABA accepts are: IELTS 5.5, FCE (First certificate in English), TOEFL internet 65-71, TOEFL computer 181-195, TOEFL paper 511-529, PTE academic 43-49, TEEP 5.0, BEC 2 Vantage, Trinity College ISE II, GESE7, GESE8, GESE9, TOEIC 605/780.

Students exempted from this requirement are:

- a. Mother tongue students
- b. Students who have completed previous education in a country-based branch institute of a UK, USA, Canadian, Australian, New Zealand University
- c. Students whose degree was taught and assessed through the medium of English in any other country not listed in the point B as long as they submit evidence of this

### Italian Ministry of Education, University and Research: Entry Requirements

Students holding a non-Italian Bachelor Degree shall contact the Italian Embassy or Consulate in the country where the degree was issued in order to ask for the so called "perfezionamento documenti", consisting in:

- a. Translation into Italian - made by a certified translator - of the student's Bachelor Degree.
- b. Translation into Italian - made by a certified translator - of the student's Academic Transcripts.
- c. "Dichiarazione di valore in loco" (Declaration of Value) of the student's Bachelor Degree. The "Dichiarazione di valore in loco" is the document attesting that the study qualification obtained in the student's country of residence is valid for accessing Italian Universities/Academies.

For a complete list of Italian representative authorities worldwide please see:

[www.esteri.it/MAE/EN/Ministero/LaReteDiplomatica/Ambasciate/default.htm?LANG=EN](http://www.esteri.it/MAE/EN/Ministero/LaReteDiplomatica/Ambasciate/default.htm?LANG=EN)

The legalized and translated documents, as well as the "Dichiarazione di valore in loco" will be sent to NABA by the Italian Consulate or Embassy, or they will be directly issued to the student. In the latter case, the student shall submit them to NABA International Admissions Office as soon as available and anyway not later than the course beginning.



## TUITION FEES AND PAYMENT CONDITIONS FOR TWO-YEAR MASTER OF ARTS DEGREE PROGRAMS

The total fee for program's attendance is **€9.800** for EU and Swiss citizens and **€13.000** for non-EU citizens per each academic year (full fee, including enrolment, tuition fees and local community tax), to be paid as follows:

### EU AND SWISS CITIZENS

#### FIRST ACADEMIC YEAR

Payment	Deadline	Description
€3.000	within one month from the admission date	pre-enrolment fee
€140	within one month from the admission date	local community tax for academic studies
€3.330	by January 7th, 2015	first instalment of tuition fee
€3.330	by April 30th, 2015	second instalment of tuition fee

### NON-EU CITIZENS

#### FIRST ACADEMIC YEAR

Payment	Deadline	Description
€3.000	within one month from the admission date	pre-enrolment fee
€140	within one month from the admission date	local community tax for academic studies
€9.860	by January 7th, 2015	tuition fee



## TUITION FEES AND PAYMENT CONDITIONS FOR ONE-YEAR ACADEMIC MASTER PROGRAM

The total fee for program's attendance is **€12.890** for EU and Swiss citizens and **€16.090** for non-EU citizens per each academic year (full fee, including enrolment, tuition fees and local community tax), to be paid as follows:

### EU AND SWISS CITIZENS

Payment	Deadline	Description
€3.000	within one month from the admission date	pre-enrolment fee
€4.945	by January 7th, 2015	first instalment of tuition fee
€4.945	by April 30th, 2015	second instalment of tuition fee

### NON-EU CITIZENS

Payment	Deadline	Description
€3.000	within one month from the admission date	pre-enrolment fee
€13.090	by January 7th, 2015	tuition fee

### APPLICATION FEE

**In order to apply and be considered for admission to the Master Programs, candidates shall pay an application fee of €100.**

The fee can be settled:

- 1. Online by Credit Card.** Please visit the website: <http://form.naba.it/iscrizione-online-online-application/>
- 2. By bank transfer:**

Account holder: Nuova Accademia s.r.l., Via C. Darwin 20, 20143 Milano, Italy

Bank name and agency: Banco Popolare, Soc. Coop. Agenzia 10, MI - via Ariosto 1/A, 20145 Milano

SWIFTCODE: BAPPIT22 - IBAN CODE: IT28 L05034 01610 000000020020

Reason for payment: Please clearly specify name of student/program chosen

- 3. Credit cards** (VISA, Mastercard) payments **directly at NABA** accounting office.

*Please note that all bank, credit card and third party charges have to be covered by the applicant and that the application fee is not refundable for any reason.*

### IMPORTANT INFORMATION

- Application dossiers will be taken into consideration only if complete and received within the established deadline.
- Programs will start only upon the attainment of a minimum number of enrolled students. In case the selected program will not start, NABA will inform students within November 30th, 2014.
- The present application form shall be considered read and approved in all its parts by the signature on page 3.